



JOB DESCRIPTION

Job Title:	Nursery Teacher
Grade:	Main Pay Scale
Job Location:	Hylton Red House Nursery School
Directorate:	Children's Services
Service Area:	Schools
Responsible to:	Head Teacher & Governors

Purpose of Job

- I. Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- II. Be competent in expectations set out in the Teachers' Standards and demonstrate;
 - a. a positive impact on pupil progress;
 - b. an impact on wider outcomes for pupils;
 - c. improvement in specific elements of practice identified to the teacher;
 - d. a positive contribution to the work of the school;
 - e. a positive impact on the effectiveness of staff and colleagues.

Principal Responsibilities

- I. Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values, under the direction of the Headteacher.
- II. Assist in the smooth running of the school at all times through the discharge of the duties and responsibilities outlined within this document.
- III. Demonstrate knowledge and understanding of how children learn, to inspire and motivate staff and children to ensure learning is purposeful, exciting and stimulating.
- IV. To have an understanding of, and always act within statutory frameworks, including *but not limited to* Statutory EYFS, Safeguarding guidance and SEND Code of Practice

Main Professional Duties

These are an overview of duties, exemplified further in Teachers' Standards. The post holder will be required to exercise their professional skills and judgements to carry out the professional duties set out below;

Knowledge and Skills

- I. Keep abreast of current educational theory, research and practice, furthering professional development through literature, conferences, courses and involvement in local training. (TS 3,5)
- II. Demonstrate a clear understanding of, and take responsibility for promoting high standards of literacy, articulacy and Standard English. (TS 3)

- III. Demonstrate a clear understanding of the teaching of systematic synthetic phonics and of appropriate early maths teaching strategies. (TS 3)
- IV. Participate in arrangements for your own further training and professional development and, where appropriate, that of other teachers and support staff including induction (TS 8)

Planning for learning

- I. To contribute to the school's plans for improving the school's educational provision and performance and improving the education of children. (TS 4,8, Part 2)
- II. Contribute to the design, and ensure provision of, an engaging curriculum to promote positive outcomes for all children in nursery.(TS4,5)
- III. Impart knowledge and develop understanding. Promote a love of learning and plan out-of-class activities through online platforms, events and partnership with parents. (TS4)
- IV. Provide and maintain a secure, caring, welcoming, happy, stimulating and challenging learning environment for all children, both indoors and out.(TS1,5,7)
- V. Demonstrate a positive impact on attainment by planning appropriately challenging and well-sequenced long- and medium- term plans under direction of the Headteacher.

Teaching and Classroom Management

- I. To support and contribute to the teaching and learning of all children through outstanding early years practice, good organisational and interpersonal skills, working across all age phases (TS 1,2,4,5,8)
- II. To set high behavioural expectations and manage behaviour in line with our ethos and values. (TS1,7,Part 2)
- III. Understand barriers to learning and work to overcome them, liaising with parents and other professionals as necessary. (TS 1,3,5,6)
- IV. Have a clear understanding of the needs of all pupils, have a sound understanding of child development and how to differentiate and adapt teaching to engage and support all children.(TS5)
- V. Impact upon effectiveness of staff and colleagues through coaching and mentoring, giving advice and demonstrating to them effective teaching practice (TS3,4,8)

Assessment for Learning

- I. Be accountable for children's attainment, progress and outcomes.(TS2,5,6)
- II. Assess, record and report on the learning needs, progress and achievement of learners. Identify adjustments, interventions and support to be put in place. Analyse relevant data to monitor progress, set targets and plan teaching to build on prior knowledge, ensuring evidence of graduated approach where appropriate. (TS2,5,7)
- III. Set goals that challenge children and contribute to the inclusive ethos and practice within the nursery through identification and timely interventions (TS1, 5)
- IV. Communicate effectively with parents with regard to children's achievements and wellbeing.(TS8)

Wider Professional Responsibilities

- I. Contribute to the development and application of priorities, policies and activities in order to enable the achievement of the whole school aims, including engagement in monitoring activities under direction of Headteacher
- II. Work collaboratively within and beyond the classroom with support staff, teachers, other professionals, parents, agencies and communities to enhance teaching and learning and promote the positive contribution and well being of learners.(TS8)
- III. Deploy staff effectively, direct, supervise and give guidance to agency staff, students and trainees during their practical placements.(TS8)
- IV. To fulfil role of a Deputy Designated Safeguarding Lead, and promote and safeguard the welfare, safety and well-being of pupils, ensuring all safeguarding policy and practice is carried out at all times.

- V. Demonstrate positive attitudes, values and behaviour and make a positive contribution to the wider life and ethos of the school, working with the Code of Conduct (TS1,8)
- V. To assist the Head Teacher in the general efficient running of the nursery - in the organisation of outings, visits, parents meetings and fund raising activities as required.(TS4,7,8)
- VI. Uphold the agreed values, aim and ethos of the school treating all pupils equally and with respect.(TS 8, Part 2)
- VII. To undertake any other duties as may be required by the Headteacher and Governors.

In addition to the hours a teacher is required to be available for work (Directed Time), a teacher must work such reasonable additional hours as may be necessary to enable the effective discharge of the teacher's professional duties, including in particular planning and preparing courses and lessons; and assessing, monitoring, recording and reporting on the learning needs, progress and achievements of assigned pupils. (STPCD 51.7)

This document is an overview of the role. The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Sunderland City Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

The post holder must promote and safeguard the welfare of the children and young people that they are responsible for, or come into contact with.

The post holder must act in compliance with GDPR principles in respecting the privacy of personal information held by the Council.

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information.

The post holder must carry out their duties with full regard to the Council's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Council Policies.

The post holder must comply with the Council's Health and Safety rules and regulations and with Health and Safety legislation.

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