Newcastle City Council

Job Description

Newcastle
City Council

Post Title:	Technology Delivery Lead (A5195)
Points:	651 Points **Grade: N10**
Responsible to:	Service Manager Tech, Infrastructure and Connectivity
Responsible for:	Staff as allocated
Job Purpose:	To lead and manage the implementation of the ICT technology roadmap in specific areas of responsibility to support the strategic objectives of the City Council.

Main Duties:

The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

1. To lead and manage the implementation of an agreed ICT Technology Roadmap in relation to a specific technologies which is enabling the strategic objectives of the City Council and delivers the required business benefits.
2. To lead and manage operational activity and technical escalations of assigned technology stack.
3. To lead and manage ICT resources (staffing and project budgets) directly and indirectly to support the delivery of the ICT roadmap.
4. To plan for and manage the implementation of new applications and infrastructure as required including the development of business cases and undertaking of procurement activity ensuring that the Council achieves best value.
5. To support the Service Manager in updating the ICT Roadmap to align with changes in user needs and to reflect emerging technology trends, ensuring that NCC continues to drive best practice ICT operations.
6. To actively embed and promote the Council's ICT Security Policy including cyber security.
7. To embed and reflect user needs within all activity ensuring that we enable business improvement across services.
8. To develop the capacity and capability of the ICT workforce through the identification of required and available skills, the mentoring of assigned staff and contributing to workforce learning, development and succession planning.
9. To be aware of key performance indicators (KPIs) that affect the section and customers and ensure that all work is carried out in a way that contributes towards meeting KPI targets.
10. To write reports and presentations and to maintain appropriate documentation and records as required.

11. To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.
12. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.