

**Co-operative Trust School**



**CHILDREN’S SERVICES**

**PERSON SPECIFICATION**

The appointment is subject to the current conditions of service for the role contained in the relevant Pay and Conditions document and other current education and employment legislation.

**School Moto & Ethos**

Ready to Listen, Ready to Learn Together

All our young people to become Happy, Independent Learners who are Prepared for Adulthood

**POST TITLE:**  Teaching Assistant Apprentice

**GRADE:** National Apprentice Wage

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|  | **ESSENTIAL** | **DESIRABLE** | METHOD OF ASSESSMENT |
| **Educational Attainment** | * 5 GCSEs (Grade 4 – 9), English and Maths included (or equivalent)
 | * Higher level of qualifications, above essential requirements
* Additional qualifications in working with children and/or working with children with special educational needs
* Excellent attendance record
 | * Application form
* Certificates
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| **Work Experience** |  | * Work experience or volunteering working with children and/or working with children with special educational needs
 | * Application form
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| **Knowledge/****Skills/****Aptitudes** | * Good numeracy and literacy skills
 |  | * Interview
* References
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| **Disposition** | * Able to relate well to children and adults
* Able to work well as part of a team
* Able to work in a rapidly changing dynamic environment
* Able to deal with issues sensitively and keep information strictly confidential
* Willing to contribute to the overall ethos/work/aims of the school
* Reliable and punctual
* Ambitious and committed to personal development
* Genuine interest in the education sector
* Professional mature outlook, sensitive to the needs of children and their parents/carers
* Flexible approach to work
* Committed to the principles of equality and diversity
 |  | * Interview
* References
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| Circumstances | * Enhanced clearance from the Disclosure and Barring Service
 |  | * DBS check
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**Full training will be provided**