

# In-House Lawyer

SM1 (SCP44-47) (2022/23 £50,431 to £55,297)

Full Time (37 hours per week)

Permanent

## Join our Team

NEPO undertakes high-value procurement in major strategic areas of spend in partnership with North East local authorities (known as our Member Authorities) and a range of nationwide Associate Members.

We are focussed on delivering positive outcomes for our Member Authorities, regional supply base and over 850 Associate Members from the wider public sector. In addition to delivering a collaborative procurement work programme of £800M, NEPO is responsible for the [Open](#) and the NEPO Business Club programme of support for our suppliers.

We are a forward-thinking organisation that supports personal development and provides a unique opportunity to work collaboratively across the North East public sector. We have produced [a guide to the employee benefits on offer at NEPO](#) to give you a flavour of the welcoming and supportive culture we champion.

This is your opportunity to join a small, vibrant organisation, and be part of a friendly team that works closely with local authority colleagues across the region to deliver a diverse programme of work.

NEPO employees benefit from:

- Flexible working
- Access to technology that enables agile working
- Continuing professional development, including training opportunities
- Annual leave ranging from 25 to 30 days (depending on length of service), plus public holidays

- Eligibility to join the Local Government Pension Scheme
- Hybrid working model with HQ in Gateshead's Baltic Quarter

## The role

This is a brand new role for NEPO. Our growth means the time is right to move away from the previous legal provision under a Service Level Agreement to a dedicated in-house role working within our team. We are therefore seeking an experienced lawyer who has public sector experience and expert knowledge in a broad range of procurement law.

You will assist in the successful delivery of NEPO's services by providing the NEPO Senior Management Team with responsive and high-quality legal advice to support the strategic development and delivery of collaborative procurement for local government in the North East and nationally across the NEPO Associate Membership. You will support the compliant, timely and effective delivery of NEPO solutions against NEPO procurement policies, processes and Public Contracting Regulations.

You will be responsible for ensuring NEPO makes appropriate and informed decisions and is advised on the potential risks and benefits of any contract. You will be solution driven and have an excellent ability to engage with multiple stakeholders and external business partners.

### Important dates

The deadline for applications is noon on Sunday 19<sup>th</sup> March 2023 at 23:00.

Interviews will be held on Thursday 30<sup>th</sup> March 2023.

### Apply

Applications will only be accepted via <https://www.northeastjobs.org.uk>

For an informal discussion about the post, please contact Steven Sinclair, Procurement & Commercial Director via [steven.sinclair@nepo.org](mailto:steven.sinclair@nepo.org)

### No recruitment agencies please.

For further information about NEPO and its work, please visit our website at [www.nepo.org](http://www.nepo.org).

**ENDS**

