

Communications & PR Specialist

£40,478 - £43,516

Full Time (37 hours per week)

Permanent Role

Join Our Team

NEPO undertakes high-value procurement in major strategic areas of spend in partnership with North East local authorities (known as our Member Authorities) and a range of nationwide Associate Members.

We are focussed on delivering positive outcomes for our Member Authorities, regional supply base and over 900 Associate Members from the wider public sector. In addition to delivering a collaborative procurement work programme of £850M, NEPO is responsible for the Open and the NEPO Business Club programme of support for our suppliers.

We are a forward-thinking organisation that supports personal development and provides a unique opportunity to work collaboratively across the North East public sector. We have produced [a guide to the employee benefits on offer at NEPO](#) to give you a flavour of the welcoming and supportive culture we champion.

This is your opportunity to join a small, vibrant organisation, and be part of a friendly team that works closely with local authority colleagues across the region to deliver a diverse programme of work.

NEPO employees benefit from:

- Flexible working
- Access to technology that enables agile working
- Continuing professional development, including training opportunities

- Annual leave ranging from 26 to 32 days (depending on length of service), plus public holidays
- Eligibility to join the Local Government Pension Scheme
- Hybrid working model with HQ in Gateshead's Baltic Quarter
- Various salary sacrifice schemes including car and bike schemes

The role

- To plan, develop and deliver the Collaborative Procurement Communications Strategy that supports the corporate objectives of the NEPO 2025 Strategy.
- To advise and support the NEPO Senior Management Team on all communication matters, helping build and enhance the North East's reputation for collaborative procurement.
- To lead and manage communication activity across NEPO and drive good communication practices throughout the NEPO team.
- Through an outsourced agreement, manage NEPO's public relations activity.
- Where appropriate, provide communications expertise, guidance and support to NEPO suppliers and delivery partners to ensure joined-up communications of NEPO solutions.



Important dates

The deadline for applications is Sunday 19th March 2023 at 23:00. Interviews will be held on 28th March 2023.

Apply

Applications will only be accepted via <https://www.northeastjobs.org.uk>

For an informal discussion about the post, please contact Simon Hanson via simon.hanson@nepo.org

No recruitment agencies please.

For further information about NEPO and its work, please visit our website at www.nepo.org.

ENDS