**TUDHOE MOOR NURSERY SCHOOL**

**CARETAKER (GRADE 2)**

**PERSON SPECIFICATION**

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| **CATEGORY** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| **APPLICATION** | * Fully supported in reference. * A fully completed application form which details previous experience and provides further information about relevant experience and skills. |  | * Application * References |
| **EDUCATION & TRAINING** | * Willingness to undergo training relevant to the post. * An understanding of Safeguarding in schools | * Manual handling training. * COSHH training. | * Application * Interview |
| **RELEVANT EXPERIENCE** | * Experience of caretaking within a school, organisation or business. * Ability to carry out minor building or grounds repairs in a safe manner. * Previous key holder experience. |  | * Application * Interview * References |
| **SKILLS AND PERSONAL QUALITIES** | * Ability to work within a team. * Ability to follow instructions. * Ability to work independently. * Responsible and honest * Good time keeping. * Well organised. * Understanding of the need to present as a good role model for children in behaviour, speech, dress and attitude. * Willing to comply with policies and procedures relevant to the post. |  | * Application * Interview * References |