**TUDHOE MOOR NURSERY SCHOOL**

**CARETAKER (GRADE 2)**

 **PERSON SPECIFICATION**

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| **CATEGORY** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| **APPLICATION** | * Fully supported in reference.
* A fully completed application form which details previous experience and provides further information about relevant experience and skills.
 |  | * Application
* References
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| **EDUCATION & TRAINING** | * Willingness to undergo training relevant to the post.
* An understanding of Safeguarding in schools
 | * Manual handling training.
* COSHH training.
 | * Application
* Interview
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| **RELEVANT EXPERIENCE** | * Experience of caretaking within a school, organisation or business.
* Ability to carry out minor building or grounds repairs in a safe manner.
* Previous key holder experience.
 |  | * Application
* Interview
* References
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| **SKILLS AND PERSONAL QUALITIES** | * Ability to work within a team.
* Ability to follow instructions.
* Ability to work independently.
* Responsible and honest
* Good time keeping.
* Well organised.
* Understanding of the need to present as a good role model for children in behaviour, speech, dress and attitude.
* Willing to comply with policies and procedures relevant to the post.
 |  | * Application
* Interview
* References
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