

Person Specification
Business Analyst (HDRC Data Engineer)

Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Good working knowledge of electronic case management or information management systems.
- Experience of data extraction tools or techniques such as using programming language (e.g. SQL, R)
- The ability to identify and map flows of information
- The ability to interpret data to determine its meaning and translate into action.
- The ability to explain technical information and complex concepts in simple ways to a variety of audiences.
- Experience of transforming data to enable insight to be generated from it.
- Able to deliver required outputs within timescale and budget, and with a strong focus on accuracy
- Excellent problem-solving skills and the ability to apply creative thinking to find effective solutions
- Able to work on own initiative and as part of a team and with a wide range of people at all levels
- Sound knowledge of issues relating to information security and data protection
- High level of IT literacy

Desirable

- Experience of business intelligence systems such as Power BI, setting up data flows and produce reports and visualisations.
- Experience of using data, analysis or research to improve health and wellbeing and address health inequalities.

Part B

The following criteria will be further explored at the interview stage:

- Communication and interpersonal skills
- Experience of using ICT systems
- Attention to detail and strong focus on accuracy
- The ability to solve work related problems effectively
- Ability to prioritise workload and to manage competing deadlines
- Ability to work as part of a team with a wide range of people at all levels
- Willingness to undertake further training as required, with a positive approach to self-development