

## Company Profile

Established in 2017, Together for Children is on a mission to improve services in social care, early help and education and engage the whole community in giving children and young people in Sunderland the best possible opportunity to thrive.

Our workforce is AMAZING with a passion for improving the life chances of children and young people. We all strive to make a difference, irrespective of our work vocation or specialism.

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**Reporting to:** Bumps to Babies Manager/Deputy Manager

**Direct Reports:** 1-5 Day Care nursery practitioners

**Location:** Bumps to Babies Early Years Nursery - Your normal place of work will be at the Ryhope Health Centre, but you may be required to work at any Company recognised workplace.

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## Job Title – Senior Daycare Practitioner: Grade 5

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**Service Directorate:** Early Help Bumps to Babies (B2b)

**Purpose:**

Support the B2B Leadership team in overseeing the provision by managing nursery staff who will work with children and young people attending the provision, deputizing for the B2B Manager and Deputy, as well as ensuring the Early Years environment offers high quality provision where children are safe, happy and fully supported; enabling them to play, develop and learn, fulfilling their individual potential.

**Responsibilities:**

- Safeguarding: support the B2B Manager and Deputy to ensure the requirements of the Childcare Register are met; meet the learning and development as well as safeguarding and welfare requirements, and act as Designated Person for Safeguarding when required.
- Deputise for the B2B Manager and Deputy in their absence, this will include acting as main point of contact for staff, service users, public and professionals, listening to and dealing with issues raised by parents and staff, and providing advice and guidance.
- Manage Early Years staff including being accountable for supervision, development, and training.
- Take on key person responsibilities which will include planning, observing, assessing for individual children.
- Ensure work is planned and organised to maximise opportunities for children and families to access services.
- Ensure Young People attending the provision who are open to Early Help, Child in Need, Child Protection or from the Looked After system are supported, and there is good communication and information sharing with their key worker or social worker. This includes attending meetings and writing reports e.g., child protection case conferences and core groups.
- Work with service users to enable them to solve their own problems, challenging their thinking and suggest new approaches.

## Responsibilities Continued

- Analyse and interpret information from observations and assessments to assess children's progress, learning and development.
- Support college students, schoolwork experience and teenagers to work placements.
- Under guidance make decisions regarding day-to-day activities, including the quality of the EYFS framework
- Effectively deliver the EYFS, providing a high-quality environment, ensuring that the individual needs and interests of children in the setting are met. Having an awareness of any special educational requirements and family cultures whilst working in conjunction with other team members.
- Plan and organise own workload to support the high-quality delivery of the EYFS Framework and to meet deadlines, to ensure responsive and effective service delivery.
- Influence parents to understand and meet children's needs and to be aspirational for themselves.
- Provide advice and guidance to parents, ensuring both effective practice and children's individual needs are met, including advice around their parenting role, sharing concerns and making referrals where appropriate with other professionals, continuously improve practice.
- Advise manager of concerns, around children, parents, and the safety of the environment, ensuring confidentiality and data protection of all information and documentation.
- Be flexible within working practices, setting & undertaking other duties where needed, such as domestic tasks, preparation of snacks, cleaning of toys/equipment.
- Read, understand, and adhere to all policies and procedures and to the safe. Have awareness of safeguarding, health and safety including risk assessments, in order to meet agreed objectives.
- On a daily basis, use initiative, knowledge and experience to make informed decisions, regarding appropriate play and learning opportunities to meet the needs of children and families. To contribute and

- maintain the Outstanding OFSTED accreditation, upholding the high standards at all times, both in work hours and outside the setting.
- Analyse and interpret information from a range of sources including observations of children, in order to plan effectively to meet the needs of individual children. Ensuring that planning, observations and individual key childrens files are completed as required by the Manager.
- Support the induction of new employees, students and volunteers by explaining and demonstrating practice, expected behaviours both during the induction period and in everyday work.
- Contribute information for reports within set timescales to support the manager to meet administrative and legislative deadlines. In addition support the re-prioritisation of workloads by the manager when urgent issues arise, e.g. accidents/incidents in order to maintain effective service delivery.
- Contribute in staff meetings alongside colleagues and manager dissemination of new ways of working.

## Statutory Requirements

- Comply with the principles & requirements of the General Data Protection Regulation (GDPR) in relation to the management of Together for Children Sunderland's records, information & respect the privacy of personal information held by Together for Children Sunderland.
- Comply with the principles & requirements of the Freedom in Information Act 2000.
- Comply with the Together for Children Sunderland's & the NHS ICB information security standards & requirements for the management & handling of information.
- Undertake the duties of the post in accordance with the Company's Equal Opportunities Policy, Health & Safety Policy & legislative requirements & all other Company policies.
- Working within the Together for Children's professional policy & procedures, & code of conduct
- This position requires an Enhanced Disclosure and Barring Service (DBS) Check

# Role Specification

Essential Requirements	
<b>Qualifications:</b> <ul style="list-style-type: none"> <li>Level 3 Nursery Nurse/Childcare</li> <li>Level 2 English (Grade C GCSE or equivalent)</li> <li>Level 2 mathematics (Grade C GCSE or equivalent)</li> <li>At least one accredited parenting, counselling, play therapy, mental health, domestic abuse, or other relevant family intervention training qualification</li> </ul>	Application Form
<b>Experience of:</b> <ul style="list-style-type: none"> <li>Working in a nursery environment undertaking childcare duties; providing high quality childcare support.</li> <li>Working with children, young people and their families</li> <li>Working in a challenging and pressured environment</li> </ul>	Application Form
<b>Experience of:</b> Multi-agency, inter-disciplinary working	Interview
<b>Knowledge and understanding of:</b> <ul style="list-style-type: none"> <li>The problems faced by children, young people and their families nationally, regionally and locally</li> <li>Knowledge of childcare and early years foundation stage</li> <li>Ofsted requirements</li> <li>SEND Code of Practice</li> </ul>	Interview
<b>Knowledge and understanding of:</b> <ul style="list-style-type: none"> <li>The legal framework pertaining to safeguarding and child protection</li> <li>Legislation, guidelines, and policies in relation to the Children's Act and the Early Years Foundation Stage Statutory Requirements</li> </ul>	Application form
<b>Ability to:</b> <ul style="list-style-type: none"> <li>Work within regulations and agreements pertaining to confidentiality, information-sharing, GDPR, safeguarding</li> <li>Engage in meaningful professional relationships with children, young people, and their families</li> <li>Communicate effectively with a range of audiences and in a variety of formats (verbal and written)</li> <li>Work flexibly and on own initiative</li> <li>Make decisions and problem-solve</li> <li>Recognize and respond appropriately to risk</li> </ul>	Interview

- Respond professionally to high levels of challenge
- Offer support and guidance to team members when required
- Prioritize or prioritize workload, meet stringent deadlines and targets and work to national standards

#### Protecting our Wellbeing



**ASPIRATIONS:** We want a fit and healthy workforce who feel supported and know how to access support during varying periods of their lives. We want to provide access to a comprehensive wellbeing offer



me  
@TfC



**Become**  
Part of our team

