**Tritlington Church of England First School**

**Job Description**

Class teacher Fixed Term Post 0.44, for one year, to start Monday 5th September 2023

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| **Post Title:** Class Teacher 0.44 FTE | | **Director/Service/Sector:** Northumberland County Council | **Office Use** |
| **Grade:** MPS | | **Workplace:** Tritlington First School | Ref: TFS |
| **Responsible to:** Head Teacher | | **Date:** Sept 2023 |
| **Job Purpose:** To ensure that pupils are taught effectively, ensuring their welfare and safeguarding, and to contribute to the fulfilment of the aims of the school.  The post holder will fulfil the national conditions of service as detailed in the current version of the Teachers’ Pay and Conditions of Service Document and any local conditions of service notified in writing by the local education authority and/or School Governors**.** | | | |
| **Resources** | Staff | Delegated responsibility for TA when working with the class at agreed times. | |
| Finance | | The post holder is not responsible for a financial budget. | |
| Physical | | Learning resources are available for all classes. | |
| Clients | | The post holder is responsible for the well-being of the pupils in their care. | |
| **Duties:**  As class teacher:   * Model and promote the schools’ ethos * Make a distinctive contribution to raising standards across the school * Support and help colleagues to improve effectiveness * Set clear and challenging targets that build on prior attainment of each child * Establish clear targets for achievement and evaluate progress through the use of school assessment and record keeping and termly analysis of data * Ensure that every child has the opportunity to reach their potential and meet their highest expectations * Report on progress towards individual pupil targets * Devise and implement targeted interventions that enable children to reach and exceed their targets * Provide pastoral care for the class * Prepare children to make a smooth transition between classes and key stages * Fulfil appropriate administrative functions for the class * Promote collaboration and work effectively as a team member   The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post and the grade has been established on this basis. | | | |

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| **Work Arrangements** |
| * Transport requirements: The post holder will work at Tritlington First School and may occasionally be required to attend courses, mainly in the locality or travel to the other schools for CPD * Working patterns: fixed term part time 0.44 FTE * PPA time is available. (10% of teaching time pro-rata) * Working conditions: The post is school based, with available outdoor learning space. |

**Tritlington First School - Class Teacher  
PERSON SPECIFICATION**Class teacher Fixed Term Post, for one year, to start Monday 5th September 2023

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| **Post Title:**  Class Teacher 0.44 FTE | **Director/Service/Sector:**  **Tritlington First School** | Ref: **TFS** |
| **Essential** | **Desirable** | **Assess by** |
| **Knowledge and Qualifications** | | |
| 1. Qualified Teacher Status 2. Knowledge of the EYFS & Primary Curriculum | * Paediatric First Aid * Trained in RWI | A,O |
| **Experience** | | |
| 1. Teaching experience within the EYFS & Primary School age range. 2. Knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential. 3. Evidence of making a wider contribution to the work of the school. 4. Experience of planning flexibly and creatively to meet the needs of the pupils. 5. Experience of using a range of assessment strategies, including teacher-pupil, peer and self-assessment. 6. Recent, appropriate professional development. 7. Have the willingness and enthusiasm needed to lead and manage a curriculum subject whilst inspiring others. 8. An interest in developing a curriculum area. 9. To be able to contribute positively to the school development plan and school self-evaluation. | * Experience of mixed age classes * Experience of teaching phonics using RWI * Awareness and understanding of the White Rose Maths approach and how it benefits children’s mathematical thinking * Passion and a desire to develop and lead a subject across the school and to support staff moving a curriculum area forward | A,I,R |
| **Skills and competencies** | | |
| 1. Ability to inspire and develop learning approaches to meet the needs of individual learners. 2. Ability to evaluate and modify teaching to meet the needs of the pupils 3. Secure classroom management skills 4. Secure communication skills 5. Highly competent in the use of ICT 6. Be able to work effectively in a team 7. Evidence of working with colleagues in the creation of a stimulating learning environment for teaching and learning | * Ability to promote outdoor learning * Evidence of a contribution to the raising of pupil standards | A,I |
| **Physical, mental and emotional demands** | | |
| 1. Has high expectations of children’s achievement, behaviour and attitudes to learning 2. Has high expectations of self and others; conscientious 3. Ability to calmly and flexibly prioritise with regard to the needs of others (pupils, parents, staff, and other stakeholders). 4. Ability to continually reflect and improve upon own practice in order to achieve excellence |  | A,I,R |
| **Other** | | |
| 1. Able to support the ethos of our school 2. Involvement in the wider life of the school; willing to go the extra mile 3. Ability to safeguard and promote the welfare of children 4. No disclosure about criminal convictions or a safeguarding concern that makes the applicant unsuitable for this post. 5. To be a highly effective and supportive member of the whole staff team who looks to work together to provide the best possible school environment to all pupils to let their light shine. |  | A,I,R |

Key to assessment methods; (a) application form, (i) interview, (r) references, (t) ability tests (q) personality questionnaire (g) assessed group work, (p) presentation, (o) others e.g. case studies/visits