

## North of Tyne Combined Authority Job Description



**Post title:** Principal Officer - Low Carbon Growth and Net Zero

**Responsible to:** Chief Economist

**Responsible for:** The Low Carbon Growth and Net Zero Team

**Grade:** SM1

### Job Dimension:

To provide leadership, vision and direction across the areas of clean growth, environmental improvement and social justice in the context of decarbonisation and the transition to net zero. This includes the Net Zero North East England Partnership and Board.

To have lead responsibility and accountability for expert advice in the above wide-ranging field of knowledge, which impacts significantly on the achievement of key outcomes for the Combined Authority, the North East LEP and the region;

To have strategic responsibility for delivery in this area, with large-scale budget accountability, in order to achieve these key outcomes for the economy, businesses and residents;

To service and ensure effective governance of the work programmes including the relationship with political and business leaders across the region.

### Principal Accountabilities:

1. To provide strategic advice to the Combined Authority Cabinet, statutory committees and officers, the North East LEP Board and the North East England Net Zero (NZNEE) Partnership Board.
2. To lead on the design, implementation and promotion of policies and associated plans associated with the low carbon economy, environmental improvement and justice and transition to net zero.
3. To lead on the development of business cases for funding, ensure strategic fit with the Combined Authority and North East LEP priorities, adherence to the Combined Authority assurance framework and develop a balanced pipeline of investment in partnership with key stakeholders.
4. To be responsible for the implementation and delivery of the Combined Authority's and the North East LEP's major investments and responsibilities,

playing an active role in managing performance and risk throughout the programmes and projects development and delivery cycle.

5. To support senior officers in relation to other key aspects of local/regional and national strategy, policy, sector growth and desired business outcomes and co-ordinate the Combined Authority's and North East LEP's response to strategic issues.
6. To coordinate effectively with key programmes which can enable achievement of net zero and decarbonisation vision including the economic strategy and evidence business growth and skills programmes.
7. To strengthen relations with a wide range of senior stakeholders, internal and external to the Combined Authority and the North East LEP, and develop organisational responses to initiatives and investment proposals from a range of external partners and stakeholders including constituent local authorities, businesses, education, VCSE and National Government.
8. To work with the programme managers and Local Authority officers to establish an effective performance management framework around the NZNEE Partnership, to ensure that objectives are achieved through robust stakeholder, pipeline and programme management.
9. To collaborate with partners across the region and nationally to ensure a coordinated approach to decarbonisation and net zero including through clean growth, environmental improvement and environmental justice and to ensure, so far as is practicable, that the role of key stakeholders are appropriately reflected in all organisational policies, work programme and activities.
10. To research, network and represent the Combined Authority and the North East LEP nationally and regionally, including with representatives of government departments, to identify best practice in other organisations; to advocate prototyping, evidence-based solutions and innovation.
11. To support the development of effective partnerships locally, regionally, nationally and internationally to ensure the delivery of our priorities. Liaising with the public, private, education and voluntary sectors and work with potential inward investors to maximise investment into the region.
12. To fulfil the statutory functions of the unit including effective service and business planning, the Combined Authority and the North East LEPs work programme, budget and performance management.
13. To promote and implement the Combined Authority's Equality and Diversity Policy in all aspects of employment and service delivery.