

Person Specification HLTA

QUALIFICATIONS	<i>Essential</i>	<i>Desirable</i>	<i>MOA</i>
A recognised and relevant vocational qualification (NVQ3) as well as having or working towards the Higher Level Teaching Assistant qualification and/or equivalent practical work experience	*		A/C
GCSE grade C or above, or equivalent, in Maths and English	*		A/C
Awareness of specialist curriculum area, and proven practical application in a similar environment	*		A/I
Understanding of local and national teaching strategies e.g. literacy		*	A/I
KNOWLEDGE & EXPERIENCE			
Previous experience of working effectively with young people preferably in a school setting	*		A/I
Supervisory experience	*		A/I/R
Basic knowledge of first aid	*		A/I
Basic knowledge of ICT	*		A/i
Experience of implementing national curriculum and relevant strategies	*		A/I
Working knowledge of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection	*		A/I
SKILLS			
Good communication skills both oral and written	*		A/I/R
Can use ICT effectively to support learning	*		A/I
Ability to build positive relationships with all stakeholders	*		A/I
Ability to work constructively as part of a team	*		A/I/R
BEHAVIOUR AND OTHER RELATED CHARACTERISTICS			
Commitment to self and team development	*		A/I
Work in ways that promote equality of opportunity, participation, diversity and responsibility	*		A/I
A commitment to abide by and promote the Academy's Equal Opportunities, Health and Safety and Child Protection Policies	*		A/I
A professional responsibility to promote and safeguard the welfare of children and young people	*		A/I
The post holder will require an enhanced DBS	*		C

Key: MOA= Method of Assessment, A= Application, I= Interview, and assessment, R = Reference, C= Certificate