

Senior Woodland Officer – Forest Plan

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

Qualifications and professional institutes

1. Qualified to a minimum to Degree level in a relevant field.
2. Membership of (or working towards) a relevant professional institute (e.g. Institute of Chartered Foresters).
3. Demonstrable post qualification experience in the creation, implementation, and review of policy development and strategy documents, evidence preparation, and analysis of consultation data relating to trees, woodlands, and / or a likeminded environmental discipline.

Skills and Abilities

4. Ability to exercise good judgement in time management and, working under pressure, be able to choose between competing demands.
5. Demonstrable experience of regional and cross discipline working to deliver identified outcomes.
6. Good ICT skills, including the use of Office 365 Applications.
7. The ability to analyse policy information, read complex reports and scientific papers, and be able to identify key points and summarise / present them to a non-technical audience, both verbally and written.

Knowledge

8. Detailed knowledge of national and local policy relating to trees and woodlands.
9. Knowledge of or a strong interest in the environmental sector and/or woodland creation and delivery.

Experience

10. Experience of stakeholder management - building strong business relationships and collaborative working to deliver mutually beneficial results.
11. Demonstrate ability to mentor and coach staff to deliver results to an agreed standard with the ability to manage your work and that of others effectively to tight timescales and agreed deadlines.
12. Experience of working in partnership with local authorities and other organisations to unlock opportunities and deliver mutually beneficial outcomes.

Desirable

1. Evidence of maintaining Continuous Professional Development.
2. Knowledge of Newcastle City Council, the wider North East Community Forest area (Newcastle, North and South Tyneside, Sunderland, Gateshead, and Durham), and its communities.

3. Ability to understand and work with specialists across a range of fields including Mapping and Geographical Information Systems, website, and communication.
4. Knowledge of Local Government and its operating environment.
5. Demonstrate creativity in working with designers to ensure the highest level of visual production for digital and printed publications.

Additional Requirements

- Hold a full driving licence and have willingness to travel across the North East Community Forest area (Newcastle, North and South Tyneside, Sunderland, Gateshead, and Durham) as required.
- A willingness to work flexible hours, sometimes outside of normal hours, for example evenings for community consultation events and weekends for community tree planting days.

Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?