

# Senior Woodland Officer – Coordination & Partnerships

## Person Specification

We will use these criteria to assess your suitability for the job.

### Essential

#### **Qualifications and professional institutes**

1. Degree or Post Graduate qualification in a specialism relevant to Forestry or likeminded discipline.
2. Membership of (or working towards) a relevant professional institute (e.g. Institute of Chartered Foresters).

#### **Skills and Abilities**

3. Experience working with budgets and projects to meet service and financial objectives.
4. Good ICT skills, including the use of Office 365 Applications. Experience of using planting plan software e.g. GIS, AutoCAD, LandApp.
5. Ability to analyse complex problems, apply critical thinking, and provide innovative solutions.
6. Confident interpersonal and communication skills with experience of presenting to a range of audiences, both verbally and written.

#### **Knowledge**

7. Experience or relevant working knowledge of grants and the regulatory approval process for woodland creation schemes.

8. Detailed knowledge of forestry, including having a clear understanding of the UK Forestry Standard.

### **Experience**

9. Experience of stakeholder management - building strong business relationships and collaborative working to deliver mutually beneficial results.
10. Demonstrate ability to mentor and coach staff to deliver results to an agreed standard with the ability to manage your work and that of others effectively to tight timescales and agreed deadlines.
11. Experience in working with a wide range of stakeholders, including communities and volunteer groups, to deliver projects.

### **Desirable**

1. Evidence of maintaining Continuous Professional Development.
2. Knowledge of Newcastle City Council, the wider North East Community Forest area (Newcastle, North and South Tyneside, Sunderland, Gateshead, and Durham), and its communities.
3. Knowledge of Local Government and its operating environment.
4. Ability to organise appropriate Health and Safety processes and systems in relation to Forestry work.

### **Additional Requirements**

1. Hold a full driving licence and have willingness to travel across the North East Community Forest area (Newcastle, North and South Tyneside, Sunderland, Gateshead, and Durham) as required.

2. A willingness to work flexible hours, sometimes outside of normal hours, for example evenings for community consultation events and weekends for community tree planting days.

## Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?