

# Person Specification

## Parent Support Advisor

CODE	
A	Application
I	Interview
R	Reference

Knowledge and qualifications	Essential	Desirable	Source
Good standard of general education to GCSE level or equivalent	/		A
NVQ 3 or equivalent relevant to work	/		A
Knowledge and understanding of child development	/		A + I
Knowledge of safeguarding	/		A + I
Knowledge of social and emotional factors that affect a child's capacity to learn	/		A + I
Knowledge of Keeping Children Safe In Education	/		A + I
Awareness of the impact of parental behaviour / attitude on children's development	/		A + I
Awareness of the stresses faced by families in the current day	/		A + I
Knowledge of available support services and referral routes	/		A + I
A commitment to professional development	/		A
Knowledge of CPOMs		/	A + I

Experience	Essential	Desirable	Source
Experience of working alongside others to deliver support packages	/		A + R
Experience of supporting adults and children	/		A + R
Experience of implementing safeguarding procedures	/		A + R
Experience of working with other agencies	/		A + R
Experience of leading family learning		/	A + R
Experience of being a Deputy DSL or similar		/	A + R

Personal skills and abilities	Essential	Desirable	Source
Excellent communication- both orally and in writing	/		A + I
Enthusiasm and interpersonal skills	/		I + R
Ability to use own initiative	/		I + R
Ability to respond to feedback and be reflective	/		R

Confidence	/		I
A willingness to be involved in the whole life of the school	/		I + R
Ability to assess and manage risk	/		I + R
Ability to deal with sensitive issues in a confidential manner	/		R
Ability to undertake difficult conversations	/		R