

**Facilities Supervisor**

Excelsior Academy  
Newcastle upon Tyne  
NE15 6AF

**£26,873 per annum**

37 hours per week – All year round  
Permanent  
26 days annual leave + bank holidays

The Trustees are seeking to appoint a Facilities Supervisor for Excelsior Academy to start as soon as possible.

The successful candidate will have day-to-day responsibility for the Facilities team supporting the Facilities / Cluster Manager with the efficient running of the building.

We would invite you to apply for the position if you have:-

- Experience of leading, managing and motivating a team of staff and delegating effectively
- Successful estate and property management experience, including all aspects of engaging and managing contractors
- Understanding of key legislation in relation to Premises and Facilities management, including the importance of relevant Health and Safety legislation, procedures and practices
- Ability to communicate effectively in a variety of written and verbal formats with a wide range of stakeholders

Excelsior Academy is an All-Through Academy providing education for students aged 3 – 19, serving the West End of Newcastle. Working at Excelsior, you will play an important role in our continuous drive for further improvement.

You will join Laidlaw Schools Trust (a Multi Academy Trust) where all Academies support each other to the benefit of our pupils and their families. Our Academies also enjoy strong support from an experienced LST central team based in Newcastle upon Tyne.

Further details and an application pack can be downloaded from the Careers section on the Laidlaw Schools Trust website

<https://www.laidlaw-school-trust.co.uk/72/vacancies-1>

If you wish to have an informal discussion about this post please contact Stephen Lackenby, Facilities Manager– [stephen.lackenby@excelsiornewcastle.org.uk](mailto:stephen.lackenby@excelsiornewcastle.org.uk)

**Closing Date** 12 noon on Saturday 2<sup>nd</sup> December 2023

Candidates who have not been contacted w/c 4<sup>th</sup> December 2023 may assume they have been unsuccessful.

**Interviews will take place:** Week commencing 4<sup>th</sup> December 2023

**Applications should be returned to:**

[exahr@excelsiornewcastle.org.uk](mailto:exahr@excelsiornewcastle.org.uk)

**Start Date:** As soon as possible

**Please note that we do not accept CVs.**

We are an equal opportunities employer strongly committed to safeguarding and promoting the welfare of children and young people. The successful candidate must be able to demonstrate their commitment to children's safeguarding. All successful appointments will be subject to an Enhanced Disclosure and Barring Service check and a range of other pre-employment recruitment checks.