

# Childrens Home Lead Manager

## Job Description

Reports to: **Service Manager Corporate Parent**

Direct reports: **Staff in the children's residential homes**

Evaluation: **681 points**

Grade: **N11**

Reference: **A5239**

## Purpose

To lead and provide management for the children's homes residential provision to the agreed objective, financial targets, quality, and performance standards to ensure children in care get the best possible outcomes.

To ensure the service complies with all statutory requirements and regulations against which it is inspected to sustain continuous business improvement.

## Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To be the registered responsible individual for children's homes with Ofsted and to ensure the homes comply with all the statutory and regulatory requirements for the provision of children's homes.
2. To manage the home managers directly providing leadership, advice and guidance on all issues relating to the children's home provision.
3. To ensure the homes are prepared for and respond to regulatory inspections and visits including Regulation 44 processes.

4. To work collaboratively to meet the sufficiency duty to provide a coherent and coordinated response to placement demand.
5. To be innovative, creative and lead on the developments of residential provision for children that need residential care.
6. To be motivational to teams and individuals by providing clear direct, delegation and guidance whilst valuing all employees.
7. Ensure that robust performance management framework systems are in place to monitor the effectiveness of service-related strategies.
8. To take responsibility for budget management, oversight and identify value for money opportunities.
9. Be in integral member of the children's service management team and deliver against the corporate planning and management processes.
10. Ensure and promote effective working relationships with all key stakeholders both internally and externally to the council.
11. Actively promote the role of the service activities, as appropriately, at a local, regional, and national level.
12. To take responsibility for any agreed service area as directed by the senior manager or director and provide cover for other managers as and when required.

### **Corporate**

1. To participate in or lead corporate or directorate projects and assignments as required.

### **Directorate**

1. To collaborate with and support the Director in meeting the directorate's business and service objectives.

2. To manage the staff, budget and activities of the Children's Services in order to meet its service and financial objectives.
3. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.
4. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.