

# Job Description

	<b>For HR use only</b>	Vacancy Ref No: DBSR4488
<b>Directorate</b>	Commissioning and Asset Management	
<b>Service and Team</b>	Cleaning Services	
<b>Post Title</b>	Cleaner	
<b>Grade</b>	2	
<b>Reports to</b>		
<b>Responsible for</b> (employees / equivalent)		
<b>Job Purpose</b>		
The successful candidate will be expected to carry out a range of duties associated with Cleaning, to include the use of equipment along with routine cleaning tasks. Previous experience in a cleaning environment is essential.		
<b>Job Content</b>		
You will be expected to carry out a range of duties associated with cleaning.		
<b>Climate Change Values and Behaviours</b>		
We strive to reduce the carbon footprint of our services by using less energy in our buildings, travelling less in our vehicles and increasing our recycling.		
We encourage innovation and the generation of new ideas in the way we do things, including increasing the environmental sustainability of our services.		
<b>Equality, Diversity and Inclusion Values and Behaviours</b>		
We treat all our colleagues, residents and service users with dignity and respect. We embrace and value people's differences. We act as allies, educating ourselves, empowering others and tackling discrimination.		
<b>Special Requirements of Post</b>		
Working Conditions	Cleaning staff are contracted to work at any site in North Tyneside and can be asked to re-locate depending on business needs.	
Working Requirements and Arrangements		
Physical Requirements e.g. driving, lifting, and handling		
DBS and Safeguarding	Enhanced DBS	

Checks required	
Responsibility for Safeguarding or extent of contact with children, young people and/or adults at risk of harm.	
Politically Restricted	

# Person Specification

Job Criteria			
Factor	Essential	Desirable	Assessment method
Knowledge	Ability to work on own or as part of a team.	<p>Awareness of COSHH regulations.</p> <p>Awareness of Health &amp; Safety knowledge in a cleaning environment.</p> <p>Awareness of cleaning procedures required to meet specified cleaning standards.</p> <p>Experience/knowledge of using cleaning equipment.</p>	Interview/ Questions/ References.
Qualifications and Training including Professional Registrations		NVQ Level 1 or equivalent qualification in cleaning.	Interview/ Certificates
Skills & Experience		General Cleaning Work	Previous employment references, Interview Questions
Our Values	We Listen, We Care, We Are Ambitious, We Are Good Value for Money		
Special requirements			
Factor	Essential	Assessment method	
Occupational Requirements under	Focused on providing a quality service provision to customers.	Interview Questions	

the Equality Act 2010		
<b>Factor</b>	<b>Desirable</b>	<b>Assessment method</b>

**Please note if you intend to use your own vehicle (or non-council vehicle) for business mileage you must hold the relevant driver's licence, MOT, and insurance documentation.**