**PERSON SPECIFICATION – SUGAR HILL PRIMARY SCHOOL**

**Cleaner – 10 hours per week**

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| **ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** |
| APPLICATION | * Clear, completed application.
* Supported by two references.
* Previous experience.
 | * Supporting letter with application
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| QUALIFICATIONS | * Basic literacy and numeracy skills
* Willing to participate in training relevant to the role
 | * COSSH training
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| EXPERIENCE | * Competence in carrying out general cleaning tasks in a work environment
* Awareness of health and safety issues
 | * Experience of using floor machinery
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| SKILLS, KNOWLEDGE and APTITUDE | * Honest, reliable and trustworthy
* High standards
* Flexible and adaptable
* Willing to support the ethos of the school
* Discretion and confidentiality
* Good work ethic
* Good time keeping and well organised
* Role model to pupils
* Communicate with pupils, staff and parents
 | * Ability to learn on the job
* Knowledge of Security and Health and Safety Regulations
* Knowledge of cleaning methods and products relevant to a school
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