Business Analyst

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

1. Strong analytical skills with the ability to collect, organise and analyse large amounts of data with accuracy.

2. Excellent problem-solving skills and the ability to find effective solutions.

3. Demonstrable ability to evaluate and modify processes and procedures with the aim of driving improvements.

4. Strong written skills, with experience of providing information in a meaningful way to a wide range of stakeholders.

5. Good working knowledge of at least one of the following systems:

   - GIS
   - Routesmart
   - Fusion
   - Enevo
   - Tracking

6. Able to work on own initiative and as part of a team and with a wide range of technical and non-technical stakeholders at all levels.

7. Understanding of Environmental issues and priorities of Local Services & Waste Management.

8. Advanced working knowledge of the MS Office suite, including Excel.

9. Experience of using IT systems.

10. Attention to detail and strong focus on accuracy.

11. The ability to solve work related problems effectively.

12. Ability to prioritise workload and manage competing deadlines.

13. Ability to work as part of a team with a wide range of people at all levels.

14. Willingness to undertake further training as required, with a positive approach to self-development.

15. Committed to equalities and diversity.

Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?