

# Job Description

	<b>For HR use only</b>	Vacancy Ref No: DBS0708
<b>Directorate</b>	Childrens' Services	
<b>Service and Team</b>	School Improvement Service	
<b>Post Title</b>	Instructor	
<b>Grade</b>	APT&C Grade 8 (Points 23 to 27)	
<b>Reports to</b>	Head of Centre, High Borrans	
<b>Responsible for</b> (employees / equivalent)	Managing a delegated budget for outdoor equipment	
<b>Job Purpose</b>		
To deliver a high quality learning experience for children and adults in an outdoor education environment. To contribute to the educational development of the centre.		
<b>Job Content</b>		
Duties in line with the grade.		
<b>Climate Change Values and Behaviours</b>		
<p>We strive to reduce the carbon footprint of our services by using less energy in our buildings, travelling less in our vehicles and increasing our recycling.</p> <p>We encourage innovation and the generation of new ideas in the way we do things, including increasing the environmental sustainability of our services.</p>		
<b>Equality, Diversity and Inclusion Values and Behaviours</b>		
We treat all our colleagues, residents and service users with dignity and respect. We embrace and value people's differences. We act as allies, educating ourselves, empowering others and tackling discrimination.		
<b>Special Requirements of Post</b>		
Working Conditions	Good working conditions – pleasant, friendly and comfortable working environment in a beautiful setting.	
Working Requirements and Arrangements	<ul style="list-style-type: none"> <li>• Will be required to work in a very flexible way – actual working days will be by arrangement with the Head or Deputy Head of Centre.</li> <li>• Weekend work (up to 12 per year) and some out of hours work will be required for which lieu time will be given.</li> </ul>	
Physical Requirements e.g. driving, lifting, and handling	Minibus driving, working outdoors, manual handling of outdoor equipment	

DBS and Safeguarding Checks required	Enhanced DBS
Responsibility for Safeguarding or extent of contact with children, young people and/or adults at risk of harm.	Frequent contact with children but only in the presence of accompanying school staff / adults.
Politically Restricted	No

# Person Specification

Job Criteria			
Factor	Essential	Desirable	Assessment method
Knowledge	<ul style="list-style-type: none"> <li>• Knowledge and understanding of current Health &amp; Safety practices in respect of Outdoor Education.</li> <li>• Ability to manage a group of children/adults in an outdoor setting.</li> <li>• Ability to provide a quality learning experience to a range of users.</li> <li>• Ability to communicate effectively and appropriately</li> </ul>	<ul style="list-style-type: none"> <li>• An ability to communicate such strategies to prospective group leaders.</li> <li>• Ability to use ICT.</li> <li>• Ability to deliver continuous professional development to teachers.</li> <li>• Awareness of environmental issues and best practice in outdoor education.</li> <li>• Geographical subject knowledge and fieldwork skills up to AS Level</li> </ul>	Application form/interview

	<p>y.</p> <ul style="list-style-type: none"> <li>• Ability to contribute to the delivery of the national curriculum in an outdoor setting.</li> <li>• Show an understanding of the contribution outdoor education can make to the development of the individual.</li> </ul>		
<p>Qualifications and Training including Professional Registrations</p>	<ul style="list-style-type: none"> <li>• Evidence of further / higher education.</li> </ul> <p>Hold the following:</p> <ul style="list-style-type: none"> <li>• MLA (summer) or equivalent</li> <li>• RCI</li> <li>• BCU Level 2 Coach in canoe and / or kayak, or modern equivalent</li> <li>• Current driving licence appropriate for minibus driving. DIE or PSV</li> <li>• Current first</li> </ul>	<ul style="list-style-type: none"> <li>• A degree or equivalent.</li> <li>• Hold other governing body qualifications and be working towards higher levels.</li> <li>• Experienced minibuser driver: MIDAS or PSV</li> <li>• Local Cave Leader</li> </ul>	<p>Application form / interview / certificates and licence.</p>

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Skills & Experience	<p>Knowledge of the Lake District.</p> <p>Proven experiences of planning programmes and courses.</p> <p>Proven experiences of using outdoor qualifications in a range of locations with a variety of clients.</p> <p>Proven experience of working in a residential setting.</p> <p>Personal experience in a range of outdoor activities.</p>	<ul style="list-style-type: none"> <li>• Maintenance of outdoor activity equipment and or facilities.</li> <li>• Managing a delegated budget for equipment maintenance, replacement and development.</li> </ul>	Application form / interview.
Our Values	We Listen, We Care, We Are Ambitious, We Are Good Value for Money		
<b>Special requirements</b>			
<b>Factor</b>	<b>Essential</b>		<b>Assessment method</b>
Occupational Requirements under the Equality Act 2010	<ul style="list-style-type: none"> <li>• Interested in and committed to working with young people and adults.</li> <li>• Able and willing to work within teams, show initiative and work independently.</li> <li>• Appreciate all aspects of the residential experience and the work of colleagues in support roles (administration, catering, housekeeping and maintenance).</li> <li>• Positive attitude and genuine love of the outdoors.</li> </ul> <p>Must be able to meet the transport requirements.</p> <p>This post is subject to a DBS enhanced check.</p>		Application form/ interview
<b>Factor</b>	<b>Desirable</b>		<b>Assessment method</b>

	Be able to provide sickness cover.	Application form/ interview
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**Please note if you intend to use your own vehicle (or non-council vehicle) for business mileage you must hold the relevant driver's licence, MOT, and insurance documentation.**