



PASTORAL & PROGRESS SUPPORT OFFICER

Pastoral & Progress Support Officer

Grade E SCP 7 - 12

Salary range

£22,425 - £24,389

pro rata

(FTE £24,294 -£26,422)

8.30am - 4.30pm

(Mon-Thurs)

8.30am – 4.00pm (Fri)

37 hours per week

Term time + 10 days

Permanent: To start as
soon as possible

Closing Date:

Monday, 11

November 2024 (9.00am)

Contact Details:

Louise Wilkinson

Assistant Headteacher

lwilkinson@stjohns.bhcet.org.uk

The Governors of St John's Catholic School & Sixth Form College wish to appoint an enthusiastic and proactive Pastoral & Progress Support Officer. The role of a PPSO is very important within the school and involves working with students who may be disengaged with their education. The responsibilities of the role include:

- establishing clear expectations and high standards within our Inclusion Room
- supporting students with their work
- helping individuals establish positive attitudes to learning to ensure a smooth return to the classroom
- providing regular updates to parents/carers

The successful candidate will work with the Leadership Team and our Pastoral Leaders, supporting our students so that they maintain positive attitudes to learning. Applicants should be effective communicators, who have a good understanding of the issues related to under-achievement and the barriers to learning that some students may face. The successful candidate will be able to engage students, guiding them effectively and keeping them motivated as they work on set tasks.

At St John's we can offer you opportunities to:

- be part of our learning community, inspiring our students
- join a school with supportive and dedicated staff, who are keen to build on our high standards
- engage in high quality professional development to further your career

For further information about the role and the school, please visit our website stjohns.bhcet.org.uk

Application forms should be returned to Lisa Byron, Headteacher, by post or email to recruitment@stjohns.bhcet.org.uk