

Community Woodland Officer

Reports to: **Forest Manager**

Direct reports: **None**

Evaluation: **479 points**

Grade: **N6**

Reference: **A4818**

Purpose

To engage with, encourage and support the Forest Partnership, landowners, and communities to help facilitate the expansion, management, and enhancement of woodlands and treescapes within the North East Community Forest area.

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To work towards securing new planting schemes with landowners, particularly where they would buffer or link to existing woodlands and treescapes.
2. To facilitate the design and delivery of planting schemes including procurement, costing up proposals and contract supervision.
3. To work with the Forest Partnership, landowners, and communities to expand woodland and tree cover and to improve the management, condition and resilience of existing woodlands and trees.
4. To provide the Forest Partnership, stakeholders and landowners with technical advice and awareness of applications for grant funding relating to woodlands and trees.

5. To work with communities and volunteers to enable them to become actively engaged with the planting and management of woodlands and trees.
6. To work closely with the Forest Team and Forest Partnership to achieve the provision of training and support to inspire and enable long-term management of planting schemes by local people.
7. To liaise with local authority services and teams to assist them in meeting their tree planting and management objectives.
8. To develop and maintain effective relationships with a range of partner organisations and other internal and external stakeholders as appropriate.
9. To liaise with the Forest Partnership, landowners and stakeholders to assist them in meeting the Forest objectives, goals and policies as outlined in the future Forest Plan and Business Plan.
10. To champion the multiple benefits of new woodland as business opportunities for landowners and as natural capital for the wider environment and society.
11. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.
12. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.