

PERSON SPECIFICATION

Post Title: Teaching in the Community (Tutor)	Director/Service/Sector:	Ref:S1642
Essential	Desirable	Assess by
Knowledge and Qualifications		
<ul style="list-style-type: none"> ● Current NVQ level 3 in English and Maths or equivalent and willingness to work towards NVQ level 4 ● Meet Higher Level Teaching Assistant standards or equivalent qualification or experience ● HSAW First Aid Certificate or equivalent ● Full working knowledge of relevant policies/codes of practice/legislation ● Working knowledge of national curriculum and other relevant learning programmes ● Understanding of principles of child development and learning processes and barriers to learning 	<ul style="list-style-type: none"> ● Training in relevant learning strategies e.g. literacy ● Specialist skills/training in curriculum or learning area e g bi-lingual, sign language, ICT ● Level 4 Certificate in Education and Training (CTLLS) or equivalent qualification 	
Experience		
<ul style="list-style-type: none"> ● Experience working with children of relevant age ● Experience of working with pupils SEMH/ SEND ● Experience of teaching and supporting learners ● Knowledge and experience of safeguarding 	<ul style="list-style-type: none"> ● Experience of tutoring ● Experience of lone working ● Experience of de-escalation and positive handling 	

Skills and competencies

- Ability to plan effective actions for pupils at risk of underachieving
- Understand the range of support services/ providers
- Ability to self-evaluate learning needs and actively seek learning opportunities
- Ability to relate well to children and adults
- Work constructively as part of a team
- Relevant and up-to-date knowledge to plan, prepare, deliver, and evaluate safe and effective lessons for learners
- Understanding of health and safety within context of area of work and principles of risk assessment
- Able to demonstrate innovative approaches to teaching and learning
- Ability to independently manage your own workload
- Ability to implement effective teaching strategies to improve understanding and skills levels
- Able to develop effective relationships with learners with SEMH/SEND while motivating them to learn
- Able to work under a lone working policy

Physical, mental and emotional demands

- Able to work on own initiative and as part of a team with minimal supervision
- A friendly, positive, and flexible approach
- Ability to manage significant emotional demands of working with learners with a wide range of behavioural, social and emotional problems

Other		
<ul style="list-style-type: none"> • Willingness to participate in training and personal development 		

Key to assessment methods; (a) application form, (i) interview, (r) references, (t) ability tests (q) personality questionnaire (g) assessed group work, (p) presentation, (o) others e.g. case studies/visits

This school is committed to safeguarding and promoting welfare of children and young people. Please note this position will require an Enhanced disclosure from the Disclosure & Barring Service.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. This document must not be altered once it has been signed but will be reviewed annually.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

It is understood that areas of responsibility are from time to time subject to review and are negotiable in the light of the needs of the school and the professional development of the staff.

This job description may be reviewed at the end of the academic year or earlier if necessary. In addition, it may be amended at any time after consultation with you.