

Company Profile

Established in 2017, Together for Children is on a mission to improve services in social care, early help and education and engage the whole community in giving children and young people in Sunderland the best possible opportunity to thrive.

Our workforce is AMAZING with a passion for improving the life chances of children and young people. We all strive to make a difference, irrespective of our work vocation or specialism.

Reporting to:

Family Hubs Team Manager

Direct Reports: None

Location:

Sunderland Family Hubs: Bunny Hill, Thorney Close, Hendon, Coalfields and Washington.

This position requires an Enhanced Disclosure and Barring Service (DBS) Check.

Project Worker (Stop Smoking Coordinator): Grade 5

Service Directorate:

Early Help

Purpose

To support the system wide approach to prevent and minimise the harm caused by smoking to the Sunderland population.

To safeguard and promote the welfare of children.

Responsibilities

- Co-ordinate the provision of stop smoking services within each of the five Family Hubs and spoke delivery sites and support Family Hub workers in delivery of stop smoking services.
- Ensure there are weekly clinics available to those accessing the Family Hubs and for residents within that locality.
- Deliver telephone and face-to-face support for clients.
- Promote the provision of stop smoking clinics to all those accessing the service and to the local community using a variety of methods, including online, physical assets on site and in person.
- Promote stop smoking messages within Family Hubs and across Together for Children and disseminate promotional materials for relevant local and national campaigns.
- Attend and arrange events and activities to promote stop smoking services and disseminate messages related to the harms of smoking.
- Arrange the production of bespoke promotional materials to promote stop smoking services and disseminate messages related to the harms of smoking, linking in with local, regional and national campaigns.
- Work in partnership with the Tobacco Dependence Treatment Service (TDTS) to ensure robust referral pathways are in place for family members of pregnant smokers.

Responsibilities

- Work closely with the Specialist Stop Smoking Service (SSSS) to develop the stop smoking clinics and seek their specialist advice where required.
- Link with the SSSS to ensure all Family Hub stop smoking advisors access the required evidence-based training and are maintaining competencies as detailed in national NCSCCT Guidance.
- Photographs with the appropriate consent for the service promotion
- Work flexibly within the organisation to undertake such other reasonable duties and responsibilities, at any location within reasonable daily travel from your main place of work.
- Co-ordinate the provision of VBA (Very Brief Advice) training to partners

Statutory Requirements

- Comply with the principles and requirements of the General Data Protection Regulation (GDPR) in relation to the management of Together for Children Sunderland's records and information and respect the privacy of personal information held by Together for Children Sunderland.
- Comply with the principles and requirements of the Freedom in Information Act 2000.
- Comply with the Together for Children Sunderland's and the NHS ICB information security standards, and requirements for the management and handling of information.
- Undertake the duties of the post in accordance with the Company's Equal Opportunities Policy, Health and Safety Policy and legislative requirements and all other Company policies.

Following receipt of training from our Coaching provider, a willingness to form part of the TFC Coaching Programme and commitment to the development of other TFC future leaders and managers through Thrive@TfC.



Role Specification

Essential Requirements	
<p>Qualifications:</p> <ul style="list-style-type: none"> • Level 3 in a relevant subject or equivalent experienced gained in previous roles. • Completion, or willingness to work towards Making Every Contact Count (MECC), Very Brief Advice (VBA) in Smoking and NCSCCT certified Level 2 Stop Smoking Advisor/Practitioner training • Current driving licence and access to a car, or means to mobility support. 	Application Form
<p>Experience of:</p> <ul style="list-style-type: none"> • Experience of working effectively with a range of stake holders and customers • Experience of co-ordinating project to achieve identified objectives • Experience of Coordinating health promotion campaigns or equivalent to members of the public • Experience of working in a multicultural setting with clients of different cultures, genders and ages • Experience of working to challenging workforce targets and achieving excellent outcomes • Experience of service development to raise the profile of services within and across the Family Hubs • Experience and knowledge of using complete software word, excel, teams etc • Experience of Supervising staff 	Application Form Interview
<p>Knowledge and understanding of:</p> <ul style="list-style-type: none"> • Knowledge and understanding of current GDPR regulations, the patient confidentiality and data protection act and safeguarding • Knowledge of community engagement principles • Sound knowledge of challenges to achieving health improvement amongst vulnerable and deprived communities • Knowledge of smoking cessation interventions and advising on the benefits of stopping smoking to special populations • Knowledge of the behaviour change models within a work context 	Application Form Interview

Role Specification

Essential Requirements	
<p>Ability to:</p> <ul style="list-style-type: none"> • Able to engage, influence and motivate a range of stakeholders • Excellent communication skills with a range of stakeholders using a variety of formats • Commitment to developing knowledge and skills in public health projects • Able to work effectively on own initiative • Able to organize workload, prioritize competing demands and work to deadlines 	Application Form Interview
Commitment to Equal opportunities	Interview



"TFC HAS SUCH A GENUINE FOCUS ON EMPLOYEE WELLBEING"
TFC STAFF ENGAGEMENT SURVEY (2023)



Better Health
at Work Award
Silver Award

