

Print Authorisation Request



Authorisation Request

Authorisation Request Type:

Secondary Academies Vacancy
Authorisation Form

Company: Northern Education Trust

Vacancy Title:

JE021 Senior Science Technician
(Secondary) (Support Staff)

Reference No.: 100575

Created: 18/11/2024 10:08:35

Created By: Andrea Thompson

Request Status: Pending Authorisation

Authorisation Group: Dyke House

Location(s): Hartlepool

Standard Users:

Cloned From: N/A

Role:

JE021 Senior Science Technician
(Secondary) (Support Staff)

Site: N/A

Location:

Advertised Salary:

Actual Salary:

Notes:

Job Types: Permanent (full time)

Location(s): Hartlepool

Authorisation Request Details

Please note this form must be used for all vacancies, including extension of a FTC or temporary to permanent

Fully completed forms should be received no later than close of play Tuesday. The form will be reviewed and logged, prior to it being presented for authorisation to the Executive Team, at their next available meeting (generally held on a Friday)

Academy Dyke House Academy

Form Completed by Andrea Thompson

Job Title Senior Business Manager

Email Address a.thompson1@northerneducationtrust.org

Details of Post to be Advertised/Changed

All fields are mandatory, forms *will not* be authorised if *incomplete* and

will be returned

Type of Post Replacement

Post Title Senior Science Technician

Terms and Conditions NJC

Proposed Start Date 01 Jan 2025

Range of Spinal Column Points SCP 16 - 18

Actual Spinal Column Point 16

Working Pattern TTO

If TTO, please specify number of weeks to work: 39

Contract Type Permanent

Actual Hours Worked 37

If replacement, please confirm the following

Current Postholder Name: John Barnes

Employee Number: 1251309

Leaving Date: 31 Aug 2024

Does this post require someone to be first aid trained? No

Have any amendments been made to post? If so, please detail:

No

If SEN/121 Teaching Assistant, Please provide detail around how much funding provided by Local Authority

NA

Is there a clear need to recruit/extend/make permanent this post?

Yes like for like replacement

Please note, if other Academies in the Trust are currently restructuring/making redundancies, this post will first be considered for redeployment

All requests must comply with the Scheme of Delegation and the Trust's pay policy, this request must have also been approved in writing *prior to being actioned*, failure to comply could result in disciplinary action

Where will post be advertised?

NET website

DHA website

Social Media

NE Jobs

GOV jobs website

Recruitment Method Details

There is no data available