

# Cleaner

Reports to: **On site Supervisor or Operations Manager**

Direct reports: **N/A**

Evaluation: **249 points**

Grade: **N1**

Reference: **AA547**

## Purpose

To ensure the delivery of services in accordance with customer service standards, policies and procedures, including the City Council Customer Service Charter. The cleaning of designated areas within a variety of premises, in accordance with the cleaning schedule, to ensure that they are kept clean and hygienic.

## Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To undertake the cleaning of designated areas, in accordance with agreed specifications and including fixtures and fittings, including:-
  - Emptying waste bins and removing waste to the designated area
  - Washing with mops and cloths
  - Sweeping with brushes and sweeping mops
  - Vacuum cleaning
  - Floor polishing/buffing/spray cleaning using mechanical aids as appropriate

- Floor stripping using mechanical aids as appropriate
  - Dusting
2. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.
  3. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.