

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

- Experience of designing, delivering and evaluating training within timescales and budget.
- Evidence of designing training materials, including manuals, guides, and online resources.
- Familiarity with Learning Management Systems and other e-learning tools and technologies.
- Proven ability to manage and engage a classroom environment, online or in person, effectively.
- Flexibility to adjust teaching methods based on learner feedback and technological advancements.
- High level of ICT literacy.
- Excellent communication and negotiation skills.
- Ability to assess learner proficiency and provide constructive feedback.
- A genuine enthusiasm for helping others learn and grow.
- Ability to work on own initiative and as part of a team and with a wide range of people at all levels.
- A proven track record of developing and maintaining positive working relationships with suppliers and colleagues.
- Understanding of the Council's equality policy, applying this in the workplace and the effect on delivery of services to customers.

Desirable

1. Training qualification or equivalent.

Additional Requirements

Flexible approach to work, location, duties and hours.

Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?