

Careers Adviser

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

1. Hold a level 6 in Careers Information, Advice and Guidance, or be willing to work towards
2. Hold an NVQ Level 4 qualification or equivalent, related to working with young people e.g. careers guidance, teaching, social work, youth work.
3. Understanding of issues facing young people in their transition to adult and working life (particularly those who are vulnerable or have special educational needs) and how these are overcome using a range of skills and knowledge.
4. Knowledge and experience of working with other professional organisations in an associated field and how this contributes to improved outcomes for young people.
5. Ability to understand and prioritise the needs of young people using caseload management tools and information.
6. Demonstrate skills in advocacy, assessment and action planning and how these activities support young people overcome barriers to progression
7. Ability to communicate and build relationships at all levels with professional colleagues and partner agencies.

8. Ability to manage a varied caseload across a number of organisations and situations and organise time in order to meet own and team priorities effectively.
9. Experience of working with young people in a range of settings.
10. Experience of problem solving in a variety of situations.
11. Demonstrate willingness and flexibility in adapting to new approaches and models of delivering services to young people.

Desirable

1. Proven commitment to ongoing professional development

Additional Requirements

Enhanced DBS clearance

Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?