# Apprentice Health and Care Intelligence Officer

Reports to: Public Health intelligence Specialist

Direct reports: None

Evaluation: **487** points

Grade: **N6**

Reference: **A5517**

## Purpose

To support the public health epidemiology and intelligence needs of the Public Health Directorate, Newcastle City council and wider partners. This includes the development of effective and evidence based public health information and undertaking of high quality analysis. To identify and implement new ways this analysis can contribute to the objectives of the Local Authority.

## Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To provide professional statistical advice, ensuring that complex statistics are explained and understood by non-statistical professionals enabling and facilitating evidence-based decision making.

2. To provide assessment of need within the Newcastle population, reviewing and generating evidence, supporting service evaluation, and promoting best practice in the collection and use of data. With a key focus on health inequalities and the social determinants of health.

3. To take responsibility for specifying requirements with customers, providing advice and guidance on the appropriate methods surrounding the collection, storage, analysis and dissemination of analysis and intelligence.

4. To link, analyse and interpret complex health, care and population data using the most appropriate specialist Public health analytical and epidemiological techniques.

5. To support the maintenance and development of the Joint Strategic Needs Assessment and other Public Health needs assessments, such as the Pharmaceutical Needs Assessment (PNA), Health Impact Assessments and Health Equity Audits.

6. To develop excellent working relationships with health and care system partners, colleagues and the wider team including health and wellbeing boards, academics, private and third sector organisations as well as NHS and other public services.

7. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.

8. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.