 Stockton-on-Tees BOROUGH COUNCIL		JOB DESCRIPTION	
Directorate: Community Services, Environment and Culture		Service Area: Community Services & Transport	
JOB TITLE: Principal Engineer - Network & Traffic Team			
GRADE: M			
REPORTING TO: Network & Traffic Team Leader			
1.	JOB SUMMARY: Reporting to the Network & Traffic Team Leader you will be responsible for developing and delivering on Stockton's Road Safety Strategy. To co-ordinate measures to raise public awareness of the need for safer driving and the impact of inappropriate speed, drug and drink driving. To lead on initiatives focusing on vulnerable road users which deliver casualty reduction targets. To develop and implement a range of safety interventions to deliver Stockton's road casualty reduction objectives. To manage the collection, interrogation and publishing of casualty data. Developing partnerships, monitoring impacts, bringing in external funding and engaging with local community groups. Management of the Councils Community Participation and Ward Transport budgets.		
2.	MAIN RESPONSIBILITIES AND REQUIREMENTS		
	1.	Be the lead on Road Safety activities for the Council and be responsible for developing and delivering on Stockton's Road Safety Strategy.	
	2.	Management of the Councils Community Participation and Ward Transport budgets.	
	3.	Management of the Councils Car Parking service, including Blue Badges, season tickets, permitting and concessionary fares.	
	4.	Assist in the management of the work of the Network & Traffic Team to provide excellent quality of service in a timely and customer focused manner, including:- <ul style="list-style-type: none"> • Leading on Road Safety Policies such as the Road Safety Strategy; Road Safety Audits; Annual Road Casualty Review. • Collision analysis and identifying mitigation where appropriate. • Analysing Road Safety trends and identifying appropriate education, enforcement and engineering measures. • Managing the Council's database and information relating to accident statistics. • Working with other Tees Valley Authorities, Police and Fire Brigade colleagues as part of the Casualty Reduction Group, informing the Strategic Road Safety Partnership of trends, and proposed mitigation to get strategic direction. 	

		<ul style="list-style-type: none"> • Work with organisations, such as RSGB, and continue to build relationships for benchmarking and best practice. • Undertake Road Safety Audits as required. • MP, Councillor and public correspondence relating to road safety and accident data as well as related FOI queries. • Ensure appropriate information and data available on the Council's website is up to date and relevant. • Produce appropriate and relevant management information, giving regular updates on the position of the objectives of the Business Unit Plan.
	5.	Plan, monitor and control resources to maximise the efficient and effective use of finances and people in order to meet relevant objectives. Ensure robust financial management and forward planning is in place and regularly monitored.
	6	To supervise and develop staff as appropriate and manage consultants as part of commissions and projects.
	7.	Ensure compliance with the requirements of Statute and regulations for this service area.
	8.	Develop and maintain existing partnership, and develop further partnerships, working both internally and externally. Build and maintain relationships with external stakeholders such as the Department for Transport, Tees Valley Combined Authority, RSGB, Police & Fire Services, NHS, Public Health and other national & regional agencies.
	9.	Participate as necessary in the Councils Emergency Plan call-out procedures.
	10.	Ensure compliance with Health and Safety legislation and in particular the Construction Design Management (CDM) regulations and requirements for risk assessment/management.
	11.	Seek out and pursue sources of external funding to support and maintain the work of the Service.
	12.	Help develop the Council's understanding of international and national transport related best practice through active engagement and developing links with academic & representative institutions as appropriate.
	13.	Ensure compliance with Corporate Governance procedures, procurement regulations and the Data Protection Act.
	14.	Undertake such personal training as necessary to meet the duties and responsibilities of the post.
	15.	Work flexibly and undertake such other duties and responsibilities commensurate with the grading and nature of the post.

3. GENERAL

Job Evaluation - This job description has been compiled to inform and evaluate the grade using the NJC Job Evaluation scheme as adopted by Stockton Council.

Other Duties - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

Workforce Culture and supporting behaviours and Code of Conduct – The post holder is required to carry out the duties in accordance with Workforce Culture and supporting behaviours, code of conduct, professional standards and promote equality and diversity in the workplace.

Shaping a Brighter Future – The post holder will embrace the Council’s “Shaping a Brighter Future” programme.

Personal Development – As defined by the Council’s Culture Statement, all employees will take responsibility for their own development

Customer Services – The post holder is required to ensure that all customers both internal and external, receive a consistently high quality level of service, commensurate to the standards required by Stockton on Tees Borough Council.

Policies and Procedures – The post holder is required to adhere to all Council Policies and Procedures.

Health and Safety – The post holder has a responsibility for their own health and safety and is required to carry out the duties in accordance with the Council Health and Safety policies and procedures.

Safeguarding – All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Stockton Council’s Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.

	Name:	Signature:	Date
Job Description written by: (Manager)
Job Description agreed by: (Post holder)

Job Description dated




PERSON SPECIFICATION

Job Title/Grade	Principal Engineer	
Directorate / Service Area	Community Services & Transport / Highways, Transport & Design	
Post Ref:	TBC	

	ESSENTIAL	DESIRABLE	MEANS OF ASSESSMENT
Qualifications / Training	<ul style="list-style-type: none"> Educated to degree level in a relevant subject area or ability to demonstrate and significant level of relevant experience. 	<ul style="list-style-type: none"> Membership of relevant professional body or equivalent. 	Application / Interview
Experience	<ul style="list-style-type: none"> Experience of working in a complex political environment. Experience in decision making covering complex and varied project and service issues. Experience in managing projects, ensuring that project management processes are followed and reporting requirements are adhered to. 	<ul style="list-style-type: none"> Experience of delivering a change agenda / promoting cultural change. Experience in making presentations in a public setting and at Committee meetings and working parties. 	Application / Interview
Knowledge & Skills	<ul style="list-style-type: none"> Ability to initiate, develop and implement service policies and strategies within a political environment. Ability to lead and manage programmes and projects within a structured framework or methodology including the evaluation of success. 	<ul style="list-style-type: none"> Ability to manage and control capital and revenue budgets. 	Application / Interview

	<ul style="list-style-type: none"> • Ability to demonstrate customer sensitivity and awareness. • Ability to supervise professional staff engaged in the particular service area for the authority. • Ability to identify areas for improvement, think widely and solve complex problems logically. • Ability to communicate both orally and in writing with a wide range of people and organisations. • Confidence to implement innovative solutions and to challenge traditional thinking. 		
Specific behaviours relevant to the post	<ul style="list-style-type: none"> • Demonstrate the Council's Behaviours which underpin the Culture Statement. • The ability to benefit from training relevant to the post. • Highly motivated, energetic, winning, not easily discouraged. 		Application / Interview
Other requirements	<ul style="list-style-type: none"> • Must be able to vary working hours to incorporate evening and weekend meetings as required. • Ability to benefit from training relevant to the post. • Willingness to work as part of a team. • Enthusiastic and hard working • Ability to apply initiative. • High personal standards and self-discipline. • Interest in extending level of knowledge. • Due to the need to travel across the borough and meeting business targets, the need to drive a car is a requirement of the post. 		Application / Interview

 Stockton-on-Tees BOROUGH COUNCIL	KNOWN RISKS FOR THIS ROLE
DIRECTORATE: Community Services, Environment and Culture	SERVICE AREA: Highways, Transport & Design
JOB TITLE: Principal Engineer	
GRADE: M	
JOB LOCATION / BUILDING: Dunedin House, Columbia Drive, Stockton-on-Tees, TS17 6BJ	
REPORTING TO: Network & Traffic Team Leader	

The following are the known risks for this role as identified through a Risk Assessment. More than one risk may apply. Where there are no known risks this will be indicated.

Known Risks - which require Baseline Health Surveillance Screening before or at start of employment and ongoing health surveillance with Occupational Health		
Known Risk	Yes	No
Noise: Employee is likely to be regularly exposed to noise above the exposure action level. (Daily or weekly exposure of 85dB)		X
Vibration: Employee will be exposed to vibration above the daily Exposure Action Value (EAV) of 2.5m/s ² A(8) 9		X
Respiratory: Employee will be exposed to Hazardous Substances such as machine generated wood dust, mineral dust, solder flux, glues, resins, cutting oils, latex. (Those working with respiratory/skin irritants or sensitizers as defined by COSHH)		X

Known Risks which require a Medical Assessment with Occupational Health prior to starting employment and ongoing assessment during employment.		
Known Risk	Yes	No
HGV/LGV/Fork Lift Truck/Passenger Carrying Vehicle/Minibus (Group 2) Licence Drivers: Employee will be required to drive an HGV/LGV/FLT/PCV/Minibus.		X
Asbestos: Employee likely to be exposed to asbestos. Work with asbestos' includes: <ul style="list-style-type: none"> ○ Work which removes, repairs, or disturbs asbestos ○ Ancillary work (work associated with the main work of repair, including maintenance work on equipment) ○ Supervisory Work (work involving direct supervision over those removing, repairing, or disturbing asbestos) 		X
Known Risk	Yes	No

<p>Lead: Employee likely to be exposed to lead or lead based products (handling, processing, repairing, maintenance, storage, disposal)</p> <p>The lead must also be in a form in which it is likely to be:</p> <ul style="list-style-type: none"> ○ Inhaled, e.g., lead dust, fume or vapour. ○ Ingested, e.g., lead powder, dust, paint or paste; or ○ Absorbed through the skin, e.g., lead alkyls or lead naphthenate. <p>The regulations do not apply to work with materials or substances containing lead where, because of the nature of the work, lead cannot be inhaled, ingested, or absorbed.</p>		X
<p>Confined Spaces - Safety Critical: Employee will be required to work in a confined space where specialist equipment or breathing apparatus is needed.</p>		X
<p>Working at Heights - Safety Critical: Employee will be required to work at a height.</p>		X
<p>Blood-borne viruses: Employee is at risk of exposure to Blood-borne viruses e.g., needle stick injury, human bite, contact with human blood or other bodily fluids and sewerage.</p>		X

Other Known Risks		
Known Risk	Yes	No
<p>Council Vehicles or transport that does not require a Group 2 licence: Employee will be required to drive a Council vehicle or regularly transport service users/clients/pupils in their own vehicle as part of normal duties.</p>	X	
<p>Food Handlers: Employee will be preparing and handling food</p> <p><i>Food Handlers Questionnaire to be completed and sent to Occupational Health</i></p>		X
<p>Night Workers: Employee will be regularly working at night</p> <p><i>Optional Night Worker Questionnaire available</i></p>		X
<p>Lone Working (including Home Working): Employee will be required to work alone.</p>	X	
<p>DSE Users: Employee will be required to use Display Screen Equipment (DSE)</p> <p><i>DSE Training and assessment should be completed on commencement – arranged by manager</i></p>	X	
<p>Any Other: Please identify any other known risks associated with this job role.</p> <p>Working adjacent to live carriageways</p> <p>Working adjacent to high-speed carriageway i.e. over 40mph</p> <p>Working on construction sites near moving plant</p>	X X X	

As the manager of this post, I declare that the details above are an accurate reflection of the risks associated with the post.

Signature of Manager:



Date: 05/03/2025

For any queries related to this form, please refer to the Known Risk Managers Explanatory Notes, or email the Occupational Health Department: Occupational.Health@stockton.gov.uk