

Senior Planning and Project Officer

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

1. Demonstrable post qualification experience of planning policy development and evidence preparation
2. Demonstrable post qualification experience in project management in a planning context
3. Demonstrable experience of regional and cross discipline working to deliver identified outcomes
4. Demonstrable experience of delivering an excellent customer focused service and experience of public consultation
5. Ability to analyse complex problems and provide innovative solutions
6. Demonstrable experience of presentation and communication skills including the ability to clearly articulate key messages to varying audiences and to manage and run meetings effectively
7. Ability to manage your work and that of others effectively to tight timescales and agreed deadlines.
8. Demonstrable experience of good negotiation skills
9. Able to give advice to a wide range of stakeholders and partners including politicians and senior managers
10. Able to work as part of a team

Desirable

1. Experience of using Microsoft Excel and undertaking numerical research

Additional Requirements

Degree of Post Graduate qualification in a specialism relevant to town planning.

Member of the RTPI or similar professional body

Our Values

Do you share our values of **proud, fair, and ambitious?**