Family Help Keyworker

Job Description

Reports to: Team Manager
Direct reports: N/A

Evaluation: **529** points
Grade: **N7**
Reference: **A5304**

Purpose

These roles will be instrumental in co-designing, delivering plans and coordinating support to improve outcomes for children and families. This role will also provide oversight for children with a Social Work assessment and plan to ensure their support needs are met. At times the Family Help Keyworker will complete Early/Family Help assessments and plans for children and families in the community.

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To work alongside Social Workers in delivering support to children and young people in need, leading on and progressing multi-agency plans, acting often as the single point of contact for the family.

2. To work in partnership with families and other professionals to complete strength-based assessments and contribute to statutory assessments including Child & Family Assessments and Child Protection Enquiry Assessments using a range of tools and skills.

3. To co-ordinate and chair and participate in multi-agency meetings relevant to the child and family and accurately record notes.

4. To complete purposeful visits to families within the agreed visiting pattern determined in the plan and as directed by the Team Manager, completing direct work with children and family members to understand the child's lived experience and offer advice and support where required.

5. To offer support to the family as required including practical support, using a restorative approach and professional curiosity, that responds appropriately to the needs of individual families, considering their capacity, diversity and cultural background.

6. Participate in supporting Duty arrangements within the Team and support with responding to urgent issues when required and as directed.

7. Make referrals and signposting for specialist services to support family needs and improve outcomes for children such as accessing counselling, mental health support, family support.

8. To create and maintain constructive, empathetic relationships with children, young people and parents.

9. To recognise and take action where there are further safeguarding concerns/risks for children and families and to record and raise these with a social worker, team manager and care team/core group members, to ensure effective arrangements are in place to keep children and young people safe.

10. To continue to work alongside families and statutory services where there is an elevated risk of significant harm to support in the reduction of risk.

11. To update and maintain timely electronic records of work undertaken with families, children and young people in accordance with Directorate

guidelines ensuring the quality of the information noted is accurate and up to date.

12. To contribute to service development through attendance and contribution at team meetings, training and team development activities.

13. To take part in regular supervision and training and be accountable for own learning needs to ensure good quality practice, up to date knowledge, skills and continuous professional development.

14. Develop good working relationships with internal staff and services and external agencies including but not exhaustive to Education, Health and Police.

15. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.

16. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.