Job Description

	For HR use only	Vacancy Ref No: DBS0872
Directorate	Corporate Strategy	
Service and Team	Communities and Inclusion, Social Inclusion Team	
Post Title	Casual Playworker	
Grade	5	
Reports to	Chica Harrison	
Responsible for (employees / equivalent)	N/A	

Job Purpose

To facilitate play based activities at various venues in North Tyneside.

To provide a safe, clean and welcoming environment.

To ensure the safety of members of the public accessing play activities.

Ensure all tasks are performed in accordance with schedule, and to statutory regulations and council practice/policy

Job Content

To support the team to deliver play related activities for children at various venues in North Tyneside.

To provide an efficient and friendly services while working as part of a team as well as work on own initiative.

Support wider initiatives within the Social Inclusion Team that require play work input.

Take responsibility for key holding and the opening and closing of facilities in line with operations manuals.

To inspect, supervise and clean facilities (indoor and outdoor) to provide a safe, clean and welcoming environment for customers of North Tyneside Council's sites.

To take payments and issue receipts for any activities in line with North Tyneside Council's financial regulations.

To keep accurate records and replenish stock.

Ensure staff check lists are completed at the end of each shift, accurately reporting any repairs, damages or faults with the site and / or equipment.

Liaise with customers and colleagues face to face, via telephone and across various North Tyneside Council social media platforms.

Assist in the planning, monitoring and evaluation of activities at all North Tyneside play sites. Assist the Social Inclusion Officer to ensure attendance targets are met. To undertake any other duties commensurate with the position as may be required
Climate Change Values and Behaviours
We strive to reduce the carbon footprint of our services by using less energy in our buildings, travelling less in our vehicles and increasing our recycling. We encourage innovation and the generation of new ideas in the way we do things, including increasing the environmental sustainability of our services.
Equality, Diversity and Inclusion Values and Behaviours
We treat all our colleagues, residents and service users with dignity and respect. We embrace and value people's differences. We act as allies, educating ourselves, empowering others and tackling discrimination. We build an inclusive and fair workplace where all team members feel valued and accepted. We encourage team members, residents, and service users to contribute their perspectives to our understanding of the borough and how best to support our people. We role model inclusive behaviour, and champion equality.

Special Requirements of Post	
Working Conditions	Working as part of a team. Working as a lone worker. Involves weekend and evening work. Involves substantial periods of time working outdoors throughout the year. Hours of work will vary.
Working Requirements and Arrangements	
Physical Requirements e.g. driving, lifting, and handling	The candidate will need to be reasonably fit and be able to lift and handle play equipment
DBS and Safeguarding Checks required	Enhanced DBS required
Responsibility for Safeguarding or extent of contact with children, young people and/or adults at risk of harm.	Direct contact with children and young people.
Politically Restricted	No

Person Specification

Job Criteria			
Factor	**Essential**	**Desirable**	**Assessment method**
Knowledge	Excellent understanding of working with children. Excellent knowledge of play based activities. Clear understand of excellent customer care.	Knowledge of statutory requirements. Knowledge of risk assessment processes in a play environment.	Via application form and interview process
Qualifications and Training including Professional Registrations	Level 2 Playwork qualification or working towards it. Current First Aid Certificate.	Safeguarding training.	Via application form.
Skills & Experience	Must have a background in and an appreciation of play. Experience of working with the public. Experience of adhering to Health and Safety policies and procedures. Excellent time keeping and organisational standards. Good communication skills (written and verbal) Ability to work independently Via application form and interview process. own initiative	Experience of local authority. Working with children.	Via application form and interview process.
Our Values	We Listen, We Care, We Are Ambitious, We Are Good Value for Money		
Special requirements			
Factor	**Essential**		**Assessment method**
Occupational Requirements under the Equality Act 2010	Be able to work in a variety of settings unsupervised. Confident, friendly, out-going. Ability to work under pressure. Commitment		Via interview

	to working some weekends and evenings	
Factor	**Desirable**	**Assessment method**

Please note if you intend to use your own vehicle (or non-council vehicle) for business mileage you must hold the relevant driver's licence, MOT, and insurance documentation.