Joiner

Job Description

Reports to: Contract Manager
Direct reports: N/A

Evaluation: **483** points
Grade: **N6**
Reference: **AA4199**

Purpose

To support the division in achieving and delivering its services and contracts to clients in all areas of the business.

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To undertake all duties associated with your trade including multi-skilled activities in order to ensure the division achieves its contractual obligations.

2. To ensure work is carried out in line with quality and performance standards and outputs to ensure key performance indicators are achieved.

3. To use and be responsible for vehicles, all plant equipment and materials associated with your duties.

4. To supervise, mentor and support apprentices and/or craft assistants as allocated in all aspects of their work.

5. To use and interpret drawings, specifications and work instructions in relation to your activities to ensure relevant documents are completed as necessary.

6. To be committed in delivering a customer focused service which prides itself on continuous improvement.

7. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.

8. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.

9. To ensure, so far as reasonably practicable, that the prevention of crime and disorder (including anti-social and other behaviour adversely affecting the local environment) is appropriately reflected in all directorate policies, service plans and activities.