

Senior Conveyancer

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

1. Experience in a broad range of complex conveyancing matters
2. Comprehensive knowledge of property law
3. Experience in the use of ICT (preferably Word, Outlook and legal research websites)
4. Able to draft appropriate documents
5. Able to undertake research
6. Able to provide advice and negotiate where appropriate
7. Able to communicate effectively in writing
8. Able to manage a varied and heavy workload
9. At least associate of CILEX level 6/Solicitor/Barrister
10. Post graduate law qualification or relevant experience in a law environment

Desirable

1. Experience in a local authority conveyancing team
2. Experience of the use of time recording systems
3. Knowledge of local government law and practice

4. Ability to work as part of a multi-disciplinary team
5. Post qualification/admission training/Compulsory Professional Development

Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?