

Northern Education Trust
Post: Lunchtime Supervisor
PERSON SPECIFICATION

			Assessed by:	
No	Categories	Essential / Desirable	App Form	Interview / Task
QUALIFICATIONS				
1.	Relevant basic skills	E	✓	
2.	Willingness to participate in training and development opportunities	E	✓	
3.	First Aid training	D	✓	
4.	Child Protection training/Safeguarding	D	✓	
EXPERIENCE				
5.	Experience of dealing with children of a Primary age	E	✓	
6.	Experience of working in a school environment	E	✓	✓
ABILITIES, SKILLS AND KNOWLEDGE				
7.	Ability to relate well to children and adults	E	✓	✓
8.	Good communication skills	E	✓	✓
9.	Ability to work effectively as part of a team	E	✓	✓
10.	Be able to maintain confidentiality	E	✓	✓
11.	Good listening skills	E	✓	✓
12.	The ability to organise lunchtime activities for children, in conjunction with other staff in the academy	E	✓	✓
13.	The ability to be proactive and ensure that childrens lunchtimes are safe and happy	E	✓	✓
14.	Able to use own initiative	E	✓	✓
15.	The ability to manage behaviour of children in a positive and supportive manner	E	✓	✓
16.	An understanding of hygiene and good health	E	✓	✓
17.	Relevant knowledge of First Aid	D	✓	✓

			Assessed by:	
No	Categories	Essential / Desirable	App Form	Interview / Task
18.	Knowledge of Child Protection/Safeguarding	D	✓	✓
19.	Knowledge of Health & Safety	D	✓	✓
20.	Equal Opportunities and recognising the nature of the diverse academy community	D	✓	✓
PERSONAL QUALITIES				
21.	A strong commitment to the Trust values and ethos	E	✓	✓
22.	Commitment to support the Trust's agenda for safeguarding and equality and diversity	E	✓	✓
23.	A flexible approach and a strong work ethic	E	✓	✓
24.	A commitment to working as part of the whole academy team and supporting the vision and aims of the academy	E	✓	✓

NET is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.