



## **Workshop Manager**

**£46,142 - £49,282 per annum, plus an On-Call Allowance of £7,750) + benefits (pay award pending)**

**Please note: The Service is currently undertaking a job evaluation review across all corporate roles and as a result, the grade and salary associated with this post may be subject to change following completion of the process.**

### **About the role**

We are seeking to fill an upcoming vacancy for the role of Workshop Manager.

Reporting directly to the Head of Technical Services you will be responsible for the efficient management of the transport workshop, the operational equipment workshop and a team of technicians, while working closely with other departments.

This role provides guidance and support for all inspection and maintenance activities carried out on fire appliances, vehicle fleet, marine assets, operational equipment and ancillary equipment. A key aspect of the role is the efficient planning and progression of scheduled work whilst maintaining an effective response to un-scheduled work to support service delivery.

The successful candidate will be able to demonstrate a strong commitment to the TWFRS Values of *Safety, Integrity, Inclusivity* and *Learning*, AND champion these in their day-to-day work. They will also demonstrate and the highest standards of ethical behaviours and champion these in their day-to-day work in compliance with our ethical code of conduct.

We welcome applications from all sections of society with the necessary skills, qualifications and experience and encourage applications from underrepresented groups in our workforce or society.

### **About Tyne and Wear Fire and Rescue Service**

Tyne and Wear Fire and Rescue Service are one of the UK's leading Fire and Rescue Services for responding and innovation. We pride ourselves in striving to 'Create the Safest Community' and our dedicated, and diverse workforce are committed to delivering this.

The Technical Services Centre is located in purpose-built premises based in Gateshead, within easy reach of the A1 and A19. On site facilities include a staff gym and free parking.



### **As the Workshop Manager you will:**

- Lead and develop teams of technicians, providing guidance, support, and technical expertise.
- Be responsible for the planning, implementation, control and recording of all schedules for both planned and unscheduled work.
- Mentor staff, fostering a culture of continuous improvement and safety.
- Ensure adherence to health and safety regulations, always promoting safe working practices.

### **We are seeking a candidate who has demonstrable experience of:**

- Leading, motivating and managing teams through effective communication and leadership.
- Planning, coordinating and monitoring operational workloads within a workshop, vehicle, equipment or stores environment.
- Working in a vehicle, equipment or stores environment.
- Ensuring compliance with health and safety regulations related to vehicle and equipment maintenance.
- Identifying and implementing improvements to enhance efficiency, performance and service delivery.
- Developing team capability through coaching, mentoring and performance management.
- Degree (or equivalent) in an engineering related subject or substantial work experience relevant to the role.

### **The Selection Process**

Set out below are the key dates relating to this selection process:

| <b>Stage</b>              | <b>Timeline*</b>                               |
|---------------------------|------------------------------------------------|
| Advert closes             | Monday 24 <sup>th</sup> August 2026 at 12 Noon |
| Notification of shortlist | W/C 1st September 2026                         |
| Interview & assessment    | W/C 14 <sup>th</sup> September 2026            |

***\*Please note the dates and stages detailed may be subject to change***



## **Interested in applying?**

Further details can be found in the accompanying job description and person specification. You are required to submit a supporting statement of no more than 1000 words which should demonstrate how you meet the criteria stated on the person specification and job description.

Further information about our Service can be found by visiting [www.twfire.gov.uk](http://www.twfire.gov.uk) and our various social media channels.

For further information about the role, please contact Head of Technical Services, David Gillham via [david.gillham@twfire.gov.uk](mailto:david.gillham@twfire.gov.uk)

## **Reasonable Adjustments**

We are a Disability Confident Leader. If you require any reasonable adjustments to the recruitment process, please email: [recruitment@twfire.gov.uk](mailto:recruitment@twfire.gov.uk)

## **Safer Recruitment**

We are committed to safeguarding and promoting the welfare of Adults, Children and Young People. Our recruitment and selection procedures reflect this, and all staff are expected to share this commitment. All posts will be subject to a satisfactory DBS check, medical and references.

## **Pre-employment checks**

The successful applicant will be subject to our pre-employment screening process which includes a Standard DBS check relevant to the role, completion of an occupational health medical and a substance abuse test. We will also conduct right to work and reference checks.

**Please submit your application form by no later than 12 noon on Monday 24th August 2026.**