

# Occupational Therapist

## Job Description

Reports to: **Team Manager**

Direct reports: **N/A**

Evaluation: **584 points**

Grade: **N9**

Reference: **BB145**

## Job Purpose

To provide an Occupational Therapy service to meet the identified needs of people with a physical disability.

## Main Duties

1. These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.
2. To carry out a comprehensive assessment of service users including those with complex needs to promote and maintain maximum independence in accordance with the Directorate's statutory duty.
3. To carry a full caseload in accordance with level of experience.
4. To liaise with, and offer professional advice to other professions as in Health, Social Services and voluntary sector, etc., in relation to the provision of occupational therapy services to service users.
5. To provide advice and instruction on appropriate equipment and ensure its safe use by all those involved, e.g., service user, family, carers.
6. To liaise with other directorates/agencies/contractors with regard to making recommendations for major structural adaptations.

7. To make recommendations on re-housing where adaptations are inappropriate.
8. To provide advice and support to the service user and their family or carers.
9. To keep accurate and up to date records on Carefirst in accordance with Directorate policy and procedures, compiling reports and statistical data as required.
10. To participate in initiatives around quality issues within the Directorate.
11. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
12. To act as clinical supervisor to OT students on placements within the Directorate.
13. To participate in Directorate in-house training sessions as appropriate.
14. To be responsible for keeping up to date with current trends and developments in OT to ensure good practice and to participate in learning opportunities whenever possible.
15. To be familiar with and understand the implications of relevant current legislation.
16. To develop and keep a CPD portfolio.
17. To be actively involved in training/joint working initiatives with Health and other Social Services colleagues and voluntary agencies.
18. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.
19. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.