

Job Description

Job Title:	Reintegration Officer (Alternative Provision Specialist Taskforce)
Team / Service:	Alternative Provision Specialist Taskforce (APST)
Salary Grade:	Grade 6
Reports to:	APST Manager
Number of Reports:	None
Location:	Alternative Provision Settings and any Company recognised location.

About us

Established in 2017, Together for Children Sunderland is on a mission to improve services in social care, early help and education and engage the whole community in giving children and young people in Sunderland the best possible opportunity to thrive.

Our dedicated workforce strives to make a difference, irrespective of our work vocation or specialism.

We value diversity and actively seek candidates from all backgrounds, including various ages, disabilities, neurodiverse individuals, gender identities, sexual orientations, religions, beliefs, races, and cultural backgrounds. Our inclusive workplace culture fosters collaboration and excellence.

Find out more: [Find out more - Together for Children](#)

About the role

The Alternative Provision Specialist Taskforce (APST) is a brand new multi-disciplinary team established to improve outcomes for children and young people accessing Alternative Provision across Sunderland. The Taskforce brings specialist professionals together to provide integrated, child-centred support, strengthen inclusion, improve attendance and engagement, reduce risks associated with exclusion, exploitation and serious violence, and support successful reintegration into mainstream education, training and employment.

The role forms part of a co-located multi-disciplinary team including a Youth Justice Worker, Family Help Worker, Reintegration Officer, Educational Psychologist and other specialists

The Reintegration Officer will lead on planning, coordinating and supporting successful reintegration pathways for children and young people who are attending Alternative Provision or are at risk of requiring Alternative Provision. The role will help ensure that children remain connected to education, receive appropriate support and are able to access the right provision at the right time.

The postholder will work closely with schools, Alternative Provision settings, families and partner agencies to remove barriers to education, improve attendance and secure sustainable educational outcomes. The role will act as a bridge between settings, ensuring that transitions are carefully planned, supported and monitored

You would do this in line with the relevant policies and procedures in place within Together for Children and Sunderland Safeguarding Children's Partnership which support us to keep children and young people safe.

This role is exempt from the Rehabilitation Offenders Act 1974 and therefore requires a satisfactory Enhanced Disclosure and Barring Service (DBS) Check.

This is a fixed-term role, funded externally until March 2029.

Key Responsibilities

- Develop and coordinate reintegration plans for children and young people attending Alternative Provision who are preparing to return to mainstream education or move into another appropriate educational setting.
- Work directly with children, parents, carers and education providers to identify barriers to successful engagement with education and develop strategies to overcome them.
- Support schools and Alternative Provision settings to implement effective transition arrangements, ensuring continuity of support before, during and after reintegration
- Monitor the progress of children who have been reintegrated into mainstream education and coordinate additional support where concerns emerge.
- Contribute to multi-disciplinary assessments, reviews and intervention planning through active participation in APST case discussions and meetings.
- Work alongside APST colleagues including social workers, family help workers, educational psychologists, youth justice practitioners and health professionals to deliver coordinated support plans.
- Promote inclusion and support schools to develop strategies that improve attendance, reduce exclusions and strengthen their ability to meet individual needs.

- Support children who are vulnerable to persistent absence, suspension, exclusion or placement breakdown by coordinating early intervention and preventative support.
- Facilitate meetings involving families, schools and professionals to agree actions, resolve barriers and promote successful educational outcomes
- Support young people with transitions into post-16 education, employment, apprenticeships and training where appropriate.
- Contribute to performance monitoring and impact evaluation by recording outcomes relating to attendance, reintegration, participation and educational engagement.
- Maintain accurate records using approved case management systems and information governance procedures.

Key Outcomes

- Improved educational engagement and attendance.
- Reduced exclusion and repeat placement breakdown.
- Reduced offending and anti-social behaviour.
- Reduced vulnerability to exploitation and serious violence.
- Improved multi-agency planning and coordination.
- Increased reintegration into mainstream education where appropriate.
- Improved progression into sustainable post-16 pathways.

Our Expectations

You must undertake this role in accordance with the requirements set out below:

- Comply with Together for Children's Code of Conduct, People policies and procedures, Health and Safety Policy and EDI Statement.
- Uphold all relevant professional policies, standards and legislative requirements
- Adhere to the Data Protection Act 2018 and GDPR principles in relation to the management and handling of personal and/or sensitive information and respect the privacy of personal information managed by Together for Children Sunderland.
- Comply with the Freedom of Information Act 2000.

This job description is a guide to the duties you will be expected to perform. It is not an exhaustive list, and you may be required to undertake other tasks and duties not listed that are reasonably commensurate with the job role and grade of the post. Where a fundamental change to the job description is needed this will be discussed with the postholder prior to any changes being made

Person Specification – Reintegration Officer
(Alternative Provision Specialist Taskforce)

Essential Requirements	
Qualifications • Relevant qualification in education, youth work, family support, social care, careers guidance or a related field. • Evidence of continuing professional development.	Application Form
Experience of: • working with children and young people with complex needs. • supporting vulnerable learners within education, inclusion, attendance or related services.	Application Form / Interview
Knowledge and Understanding • Knowledge of school attendance, suspension, exclusion and Alternative Provision processes. • Understanding of safeguarding and child protection responsibilities. • Experience of working collaboratively with schools, families and partner agencies. • Experience of developing and coordinating support plans. • Understanding of barriers to educational engagement and participation. • Experience of supporting positive transitions for children and young people.	Application Form / Interview
Skills and Abilities • Excellent written, verbal and interpersonal communication skills. • Ability to build trusted and effective relationships with children, young people, families and professionals, including those who may be reluctant to engage. • Strong assessment, analytical, problem-solving and organisational skills. • Ability to manage a varied and complex caseload, balancing competing priorities effectively. • Ability to influence, negotiate and challenge constructively across agencies. • Ability to undertake assessments, develop intervention plans and maintain accurate case records and reports.	Interview

• Ability to work independently and contribute effectively within a multidisciplinary team. • Commitment to child-centred, strengths-based, trauma-informed and restorative practice. • Experience of supporting vulnerable children and young people with complex needs, challenging behaviour or a risk of exclusion. • Experience of working in mainstream education or Alternative Provision, including attendance improvement and positive transitions. • Knowledge of safeguarding and child protection procedures. • Knowledge of attendance, inclusion, suspension, exclusion, Fair Access and Vulnerable Pupil Panel processes. • Knowledge of SEND legislation, neurodiversity and inclusive practice. • Experience of supporting transitions into post-16 education, employment or training. • Understanding of Sunderland's education partnership landscape and local safeguarding arrangements.	
Other Requirements • Access to transport and ability to travel throughout Sunderland. • Commitment to Equal Opportunities	Interview

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