Motor Vehicle Technician

Job Description

Reports to: Workshop Manager
Direct reports: N/A

Evaluation: 509 points
Grade: **N7**
Reference: **AA4187**

Job Purpose

To provide support and assistance in respect of fleet management, vehicle maintenance, vehicle examination and alternative fuels equipment installation

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To carry out vehicle and plant servicing, maintenance and repairs, MOT testing and preparation, all in accordance with statutory and contractual requirements.
2. To Drive including LGV, commercial vehicles/plant equipment when appropriate.
3. To carry out MOT examination for Classes III.IV,V, & VII if appropriate.
4. To maintain statutory records and servicing/defect documentation.
5. To assist the Workshop Managers in providing a cost effective service delivery.
6. To undertake training as directed to ensure proficiency to work across different workshops and working disciplines.
7. To participate in vehicle/plant recovery and repairs as requested.

8. To install and repair alternative fuel systems.

9. To carry out welding, heating and cutting.

10. To carry out electrical repairs to vehicles and plant.

11. To assist and participate in the introduction of new technology.

12. To liaise with other employees and members of the public as required.

13. To supervise, mentor and support apprentices and as allocated in all aspects of their work.

14. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.

15. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.