



JOB DESCRIPTION

Division / Department

JOB TITLE: Social Worker

DIVISION: Adult Services – Locality Team

GRADE: Band 10-12

RESPONSIBLE TO: Team Manager

POST REFERENCE: 105993

Purpose of Post

- To provide an effective and co-ordinated care management service provision to adult service users and their carers. Promote independence and participation in the local community.
- All staff will be expected to consider their role in the context of the objectives that the Department is working towards and to contribute constructively to the continuous improvement, performance management and best value culture and also the interagency context of the Department's work.

Key Relationships

All staff will be expected to promote team working within their particular staff group/service area but also across the department as a whole, with corporate colleagues, with staff from other agencies and representative groups and working with elected Members as appropriate.

- Adult and Children's Social Care Teams
- Heads of Business Units/Services
- Service providers – including Independent, Private and Voluntary Sectors
- Nursing and Therapy Professionals – North Tees and Hartlepool NHS Foundation Trust
- Mental Health and Learning Disability Professionals – Tees Esk and Wear Valley NHS Foundation Trust

- Hartlepool and Stockton on Tees Integrated Care Board
- Service Users and families/carers

Additional relationships for this post will be:-

- Information Systems Team
- User Property Finance Team
- Nursing and Therapy professionals from outside the local area
- Other Departments within Hartlepool Borough Council
- Members of the public

Main Duties and Responsibilities

- To undertake a comprehensive, personalised and sensitive assessment of needs for adults (and their family/carers) including being instrumental in developing and maintaining a multi-disciplinary approach to service delivery. Promoting a culture of collective responsibility and problem-solving.
- To undertake allocated work in a professional, timely and responsive manner promoting access to personal budgets and healthcare, taking into account quality standards and budgetary challenges.
- To foster and promote multi-agency partnerships working amongst the voluntary and statutory sectors, strengthening the care management process, to improve outcomes for people and their families and carers.
- To participate in the development of progressing the national and local agenda, including Best Practice standards.
- To ensure that working procedures and practices in relation to care management, community development and service provision comply with the Council's statutory duties, functions, policies and procedural guidelines.
- To ensure that the organisation's key strategic plans and objectives are translated and reflected in the working practices.
- To proactively engage in the supervision and appraisal processes, (including planning, arranging and where appropriate being involved in the provision of training and development activity) to team members and others.
- To advise the Team Manager on any issues, changes or constraints which require attention to improve the effectiveness of services

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be

required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.