

PERSON SPECIFICATION: LGV Fitter

POST REFERENCE: 108073

HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.

REQUIREMENTS	ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)	DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)
- Educational/vocational/occupational qualifications and/or training - Specific qualifications (or equivalents)	• City & Guilds Level 3 Diploma in Heavy Vehicle Maintenance and Repair Principles or equivalent qualification (F) (C). • City & Guilds Level 3 Diploma in Light Vehicle Maintenance and Repair Principles or equivalent qualification (F) (C).	• Institute of Road Transport Engineers accreditation scheme 'irtec' licence - Service Maintenance Technician (F) (C). • Driver and Vehicle Standards Agency (previously VOSA) Nominated MOT Tester
- Work or other relevant experience	• Experience in LGV maintenance (F) (I). • Experience in small Plant and Machinery maintenance (F) (I). • Experience of vehicle diagnostic systems, ideally TEXA motor vehicle diagnostic tools and exhaust gas analysers (F) (I).	• Experience in Bus and Coach maintenance (F) (I).

- Skills, abilities, knowledge and competencies	• Knowledge of Health & Safety requirements in motor vehicle repair and associated facilities (F) (I). • Computer competency and associated written & maths skills to complete necessary work sheets, parts requests and vehicle maintenance records, etc. (F) (I). • Ability to plan, organise and co-ordinate your work to meet time critical deadlines for returning vehicles/ equipment to clients (F) (I). • Ability to work in a team to meet shared deadlines • Demonstrate ability to politely interact with clients and the public to assist in correctly identifying vehicle/ plant/ machinery defects (F) (I). • Ability to speak clearly and politely when talking to the public in face to face situations/ on the phone (F) (I). • Willing & able to safely work in all weathers to facilitate essential repairs or vehicle preparation works (F) (I). • Good time keeping, prompt arrival each day (F) (I) (R). • Ability to work in a shift pattern which could include weekend, early and late working if required (F) (I)	
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- General competencies	• Driving licence (with Photo card) with Category B (manual/ cars) entitlement as minimum (F) (C).	• Driving licence entitlements C and C+E; and driver CPC training (Cert. of Prof. Competence) (F) (C). • Driving licence entitlement D; and driver CPC training (Cert. of Prof. Competence) (F) (C). • First Aid qualification (F) (C).
ESSENTIAL / DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)		

On-going Training Requirements

The post holder will be required to undertake the following mandatory/essential training at the frequency indicated.

Mandatory/Essential Training	Frequency
HBC General Protection Regulation (GDPR) training	Upon induction and as required/updated thereafter
HBC new Employee induction	Upon induction
HBC Driver Training programme	Complete 36 hours of industry approved Drivers CPC training courses as provided by HBC each 5 years

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council's Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.