

PERSON SPECIFICATION: Senior Environmental Health Officer (Environmental Protection)

POST REFERENCE: 103162

HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.

REQUIREMENTS	ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)	DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)
- Educational/vocational/occupational qualifications and/or training - Specific qualifications (or equivalents)	Degree or Diploma in Environmental Health and be registered with Environmental Health Registration Board (F, I) Good understanding of PACE, RIPA and CPIA legislation and guidance (F, I) Able to travel throughout the Borough (F, I)	Competent to undertake environmental protection inspections (F, I) Lead Auditor Qualification Member of CIEH/The Achievement and maintenance of Voting Member Status of CIEH (F, I) Diploma in acoustics & noise control or air quality management qualification (F, I)
- Work or other relevant experience	Recent experience of working in Environmental Health (F, I)	Demonstrable local government experience in environmental protection (F, I) Recent experience of working as an EHO in Local Government (F, I)

		Practical experience in environmental protection & licensing (F, I) Experience of supervising other staff (F, I) Experience of producing written reports (F, I) Court/Prosecution/Enforcement Experience (F, I)
- Skills, abilities, knowledge and competencies	A detailed knowledge of the legislation, code of practice and approved guidance relating to environmental protection (F, I) Ability to deal with difficult people (I) Ability to communicate effectively both written and verbally (F, I) Inter-personal Skills (I) Ability to work as a member of a team or on own initiative with minimal supervision (I)	A sound knowledge of the legislation, approved codes of practice and guidance relating to Environmental protection (F, I) Competent user of computing software such as MS Office (F, I) Practical application of APP (F, I) Ability to organise and manage personal workload (F, I) Experience of developing and delivering promotional activities (F, I)
- General competencies	To demonstrate an ability to: -Remain calm in conflict situations (I) -Remain objective under pressure (I) -Work effectively under pressure (I) -Maintain a professional approach in all circumstances (I) To dress in a smart and conventional manner: appropriately for the work environment	To demonstrate an ability to deal with situations in an assertive manner (I) To demonstrate a commitment to self-development and improvement (F, I)

ESSENTIAL / DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)

On-going Training Requirements

The post holder will be required to undertake the following mandatory/essential training at the frequency indicated.

Mandatory/Essential Training	Frequency
Corporate Induction	On appointment
EPR	On appointment
Health and Safety Awareness	On appointment
Information Governance/GDPR	Annually
Safeguarding Against Radicalisation - The Prevent Duty	Three yearly
Safeguarding for Vulnerable Adults	Three yearly
Equality and Diversity	Three yearly
Service specific training/maintenance of CPD	As required/necessary

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council's Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.