Excellence, compassion & respect for all
FRAMWELLGATE SCHOOL DURHAM

EXCEL Academy Partnership

Framwellgate School Durham

Cleaner

Candidate Information Pack

Salary: FSD2 Grade 3 £25,614 full time equivalent; pro rata to hours and weeks worked: £17,999

26 hours per week
Hours: 6.00am to 8.00am Monday to Friday
Plus: 3.00pm – 6.30pm Monday to Wednesday
3.00pm to 6.15pm Thursday
3.00pm to 5.15pm Friday

Permanent
All year round

Start Date: as soon as possible

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We wish to appoint a highly motivated and hard-working cleaner to join an already very successful team. We offer an environment where our staff are respected and trusted. The successful candidate will possess expertise alongside energy and enthusiasm. A willingness to learn, train and develop are all essential. We are a truly inclusive school and for us social justice and providing all of our students with the knowledge and skills to allow them to have a voice and achieve their goals is really important; the most for those that need the most. This is echoed throughout our school with a real commitment to the wellbeing and success of our staff and students. If you think this aligns with your values, then we would love to hear from you.

Framwellgate School Durham is an 11-18 non-selective secondary school and Single Academy Trust. The school roll has increased by 35% over the last five years, and we now have more than 1300 students who attend the school. The school has been selected to be part of the latest phase in the Schools Rebuilding Programme and we envisage a fantastic new school building to be ready for September 2027.

Queries and applications should be submitted to Executive Assistant, Fiona Thompson at vacancies@framdurham.com

Key Dates
The closing date for applications is: Monday 21 September at 9.00am

Framwellgate School Durham is committed to the safeguarding of children and young people. An enhanced disclosure from the DBS and barred list clearance will be required for this post, together with completion of a pre-employment health questionnaire.

The Excel Academy Partnership
at Framwellgate School Durham
Newton Drive
Durham
DH1 5BQ
Tel: (0191) 3866628
Email: vacancies@framdurham.com

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About the school

Thank you for considering joining us at Framwellgate School Durham. The school website is an excellent starting point if you wish to know what life is like here and we would urge you to look at this to help you decide if our school is right for you (www.framdurham.com).

Aims and ethos

The school ethos is based on the idea of excellence, inclusivity and all our students being known and valued. It's important to us and our commitment to social justice that these aren't simply words, but what we ask all members of our community to model and practically demonstrate during their time here. If these values speak to you then this could be the school for you.

We want three things for all our students:

1. To be known
2. To be valued
3. To achieve excellence

Job Description: Cleaner

Job Title	Cleaner
Grade	FSD2 grade 3
Hours of Duty	See front of this document
Postholder	Vacancy
Responsible to:	Cleaning Supervisors
Principal function	To work individually or as part of a team to undertake the cleaning of designated areas and to use own initiative to ensure high standards of cleanliness and hygiene are met and maintained.
Main areas of responsibility	• Ensure all waste bins are emptied and refuse is removed and taken to the designated disposal point to ensure the site is clean and tidy and meets with health and safety requirements. • Clean all furniture and fittings including ledges, pipe work and radiators ensuring high standards of cleanliness and hygiene are met and maintained. • Clean all sanitary fixtures and fittings including the lavatories, wash room facilities and showers etc., ensuring all areas are maintained to the required standards of health and safety, reporting any damaged or broken facilities, or other maintenance issues to the appropriate member of staff. • Carry out vacuuming in all carpeted areas ensuring correct use, carrying and storage of equipment. • Clean all other floor areas appropriately i.e. sweeping, mopping, polishing etc., ensuring wet floor health and safety hazard signs are used when required to ensure wellbeing of staff/visitors is maintained.

	• Use floor scrubbing machines when required, following correct operating procedures to ensure personal and others' safety and wellbeing. • Check windows and doors are free from damage and closed after cleaning has been carried out to ensure the facilities are locked and secured appropriately. • Attend any training courses relevant to the post, ensuring continual personal and professional development. • Work individually and as part of a team. • Completion of paperwork as and when required under the direction of the line manager • Present oneself as a role model to students in speech, dress, behaviour and attitude. A uniform is provided and must be adhered to at all times; if you decline the footwear offered by the school then any footwear provided by yourself must be fit for purpose. • The post holder may be required to undertake any other duties commensurate with the role.
Additional Information	1. This job description allocates duties and responsibilities but does not direct the amount of time to be spent carrying each of them out. 2. The duties outlined above cannot totally encompass or define all tasks which may be required of the post holder. 3. The post will be reviewed at least once every two years and it may be subject to modification or amendment at any time, after consultation with the post holder.
The above responsibilities are subject to the general duties and responsibilities contained in the relevant Conditions of Service. Other duties may be allocated from time to time, commensurate with the grade of the post.	

General Responsibilities	• All staff are expected to safeguard and promote the welfare of all students with whom they come into contact and must adhere to the school's Child Protection and Safeguarding Policy. • All staff are expected to carry out their duties with full regard to the school's Behaviour Management and Exclusions Policy, Anti-Bullying Policy, Equality, Diversity & Community Cohesion Policy, Single Equality Scheme and Medical Needs Policy.

	• All staff must follow the school's Health and Safety Policy. • All staff must comply with all school policies, including the No Smoking Policy.

Person Specification: Cleaner

	Essential	Desirable
Qualifications & Experience		• Willingness to undertake training • Experience of working in a team • Experience of working in a school environment
Knowledge & Skills	• Able to work to tight deadlines • Able to work calmly, methodically and accurately • Good interpersonal skills with both colleagues and students • Able to communicate effectively with a range of people	
Personal Attributes	• Able to work effectively as part of a team and work alone • Able to adhere to policies, procedures and relevant legislation relating to child protection, behaviour, health and safety, security, confidentiality, data protection and equal opportunities and any other policies/legislation in relation to the post. • Able to form good relationships with students, staff and service users • Able to follow direction from Line Manager • Able to work flexibly to meet deadlines and respond to unplanned situations, under the guidance of senior staff • Evidence of excellent attendance and punctuality record	

	• Commitment to the highest standards of child protection • Recognition of the importance of personal responsibility for Health and Safety • Commitment to the school's ethos, aims and its whole community • Willingness to undertake training in relevant courses • Enthusiasm, commitment to the role and a willingness to learn, acquire new skills and develop existing ones	

The Application Process

Please complete the application form available from this website, or by contacting the school on 0191 386 6628.

Guidance on completing the application form:
Candidates are requested to complete the application form in full.

Your completed application form should be emailed 'in confidence' to Fiona Thompson at vacancies@framdurham.com or posted to Fiona Thompson at: Framwellgate School Durham, Newton Drive, Durham, DH1 5BQ by no later than **Monday 21st September 2026 at 9.00am**. All applications will be acknowledged by email. Please note that we do not accept CVs.