

HLTA

Person Specification (Band 7)

	Essential Criteria	Desirable Criteria
Qualifications	✓ NVQ Level three (or equivalent) teaching assistant qualification (A) ✓ GCSE or equivalent in English and maths at grade C or above (A)	✓ Team Teach experience (A) ✓ Emergency First Aid qualification (A)
Experience	✓ A minimum of 2 years' experience of working as a classroom or teaching assistant within a primary school environment (A, I) ✓ Experience of working successfully and collaboratively with class teachers to plan and deliver programmes of teaching and learning activities for classes (A, I)	✓ Experience in more than one key stage (A, I)
Knowledge/Skills	✓ Demonstrate excellent IT skills, and ability to use them as part of the learning process (A, I) ✓ Demonstrate excellent organisation skills (A, I) ✓ Demonstrate the ability to work as part of a team, demonstrating flexibility and adaptability (A, I) ✓ Demonstrate the ability to use own initiative (A, I) ✓ Demonstrate excellent communication skills both verbal and in writing, to a range of audiences (A, I) ✓ Ability to communicate with a range of people including children (A, I) ✓ Ability to plan time effectively (A, I) ✓ Demonstrate knowledge of the structure, delivery and	✓ Demonstrate a knowledge of current educational issues (A, I)

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	content of the curriculum for primary schools (A, I) ✓ Demonstrate a good understanding of a child's development and learning processes (A ,I)	
Additional	✓ Enhanced safeguarding checks	

A – Application Form

I – Interview