

JOB DESCRIPTION

Division / Department

JOB TITLE: Electrician (Street Lighting)

DIVISION: Neighbourhood Services

GRADE: Band 9

RESPONSIBLE TO: Asset Coordinator (Street Lighting)

POST REFERENCE: 105255

Purpose of Post

To assist in the provision of the Council's Street Lighting service, including the installation and maintenance of street lighting assets.

Main Duties and Responsibilities

1. To undertake maintenance, service, testing, repair, fault diagnosis, installation of street lighting, street furniture and associated equipment. This involves working outdoors and at height.
2. To have a minimum of City and Guilds 2360 parts 1 & 2, 2391 and BS7671:2008 18th Edition together with a G39 Certification.
3. To provide a full driving and Goods vehicle class C and C1 licence and to drive a vehicle as and when required. Keeping the vehicle clean and tidy, carrying out daily/weekly safety checks of the vehicle.
4. To undertake additional training that may be required to ensure compliance with all current and future legislation.
5. To assist in ensuring that there is full compliance in:
 - Achieving target dates and deadlines
 - Health and Safety requirements
 - Applying all approved working systems and procedures

6. Supervision of other Street Lighting operatives and work allocation, to ensure the effective operation of the street lighting service.
7. Test and inspect electrical installations to identify hazards, in compliance with current wiring regulations.
8. Installation and jointing of underground network cables.
9. To ensure that inspection and fault reports are accurately recorded and submitted as required to the Asset Co-ordinator (Street Lighting) within required timescales.
10. Attend site meetings as required.
11. To assist in the provision and maintenance of timesheets, job tickets, inventory update sheets and any other record documents appropriate to the task.
12. To ensure that all plant, communication equipment, tools and vehicles used are secure, maintained and treated with care.
13. To ensure that all working practices are carried out in a safe manner and report any incidents which may arise, using the appropriate procedures.
14. Liaison with other Council departments and external organisations as appropriate.
15. Dealing with written, telephone and email requests, queries and complaints received from elected members, external bodies and members of the public.
16. To be rostered to work an "Out of Hours" rota when reasonably required, in line with Council Highway and Street Lighting maintenance procedures designed to manage the networks outside normal working hours.
17. The installation, maintenance and removal of Christmas decorations.
18. To work with other operatives and partners as required.
19. Any other duties of a related nature which might reasonably be allocated and required by the Asset Co-ordinator (Street Lighting).

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT

**MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK
WILL BE REQUIRED.**