

Job Title: Maintenance & Installation Overhead Line Charge Person

Purpose:

The postholder will assist the Section Supervisor in leading the team as Charge Person in the coordination and allocation of works, and undertake inspection, maintenance, repair and renewal works aligned to the department asset management portfolio across Nexus Infrastructure not limited to the 1500v DC Overhead Line system of Conductors, Small Part Steel, Structures, Switching, Feeding, Bonding and Tensioning Equipment. They will also ensure the associated upkeep of Vegetation in line with the Off-Track Management Standard

The post has been identified as a Railway Safety Critical Post

Remuneration: Red Book 3B

1. Principal areas of responsibility

The following list is typical of the duties, which the post holder will be required to perform. It is not exhaustive and other duties of a similar type or level may be required from time to time.

- 1.1 Assist the Section Supervisor in leading the team as the Charge Person in the coordination and allocation, and undertake inspection, maintenance, repair and renewal works aligned to the department asset management portfolio across Nexus Infrastructure not limited to the 1500v DC Overhead Line system of Conductors, Small Part Steel, Structures, Switching, Feeding, Bonding and Tensioning Equipment They will also ensure the associated upkeep of Vegetation in line with the Off-Track Management Standard.
- 1.2 Assist the Section Supervisor in leading the coordination and allocation of pre-use checks on the Nexus Fleet of Vehicles, Rail and Road Vehicle Plant of which you are trained and competent to drive and operate and complete associated safety documentation in line with Nexus policies and procedures
- 1.3 Assist the Section Supervisor in leading the coordination, allocation and undertake duties associated with Rail and Road Vehicle Plant Driving & Operation with the departmental asset management portfolio of which you are trained and competent to do so.
- 1.4 Assist the Section Supervisor in leading the coordination, allocation and undertake duties of Mobile Plant operations not limited to Railway Small Plant and Vegetation Plant of which you are trained and competent to do so.
- 1.5 Assist the Section Supervisor in leading the coordination, allocation and undertake safety critical trackworker and electrical safety competencies

and task specific duties associated with those essential to deliver the departmental asset management portfolio on Nexus Infrastructure.

- 1.6 Undertake High Voltage Electrical Isolation Duties & Competence associated with those essential to deliver the departmental asset management portfolio on the Metro Railway Infrastructure that you are trained and competent to do so.
- 1.7 The post holder must comply with all relevant Nexus health, safety, quality, integrated and environmental management system requirements and prescribed engineering standards and all other relevant Nexus policies and procedures aligned to their role.
- 1.8 The postholder will undertake a workplace support role for competence support of newly trained employees aligned to the relevant standard and undertaking safety critical competence duties not limited to those associated with trackworker safety critical competencies and electrical isolation competencies.
- 1.9 The postholder is expected to oversee, establish and maintain appropriate safety arrangements for employees under your control including contractors in line with existing competencies and the application of rules associated with the Infrastructure.
- 1.10 The post holder will when appropriate work shifts, undertake stand-by and call-out duties and participate in emergency return to work situations associated with their role.
- 1.11 The post holder is expected to be flexible in undertaking the duties and responsibilities attached to their job and may be asked to perform other duties, which reasonably correspond to the general character of their job and their level of responsibility.
- 1.12 The post holder is expected to maintain personal and professional development to meet the changing demands of the job and participate in appropriate learning and development activities with flexibility.
- 1.13 The postholder is responsible for confirming completion of maintenance and componentry renewals (such as completion of tension length maintenance, Switch Box Installation and Balance Weight Installation) is detailed under completion of works certificates that they are completed to the relevant standard.
- 1.14 The postholder is expected to champion a customer centric approach when dealing with our lineside neighbours and act in a courteous and considerate manner when undertaking asset management activities through a climate of equality, inclusion and respect.
- 1.15 Be an ambassador for the five pillars of Nexus' vision: (i) Safety Always; (ii) Customer Experience; (iii) Our People; (iv) Innovation & Growth and; (v) Sustainability; and demonstrate our core values within your role that (i) We Care; (ii) We Deliver and (iii) We Adapt.

2.1 Communication

- 2.1.1 The post holder will have good communication skills and engage in positive working relationships with a range of internal colleagues and external stakeholders.
- 2.1.2 Communication protocols are to be applied when undertaking Safety Critical Communications as per what employees are trained to do so as well as acting considerate manner when dealing with lineside neighbours and a range of internal stakeholders, not limited to the Nexus Control Room and the Nexus Works Supervisors

2.2 Initiative & Independence

- 2.2.1 The post holder is required to use initiative and independence to complete a range of allocated tasks and safety critical trackworker safety and electrical competencies aligned to the role profile.
- 2.2.2 The post holder will be required to use initiative and independence when working to health, safety and environmental controls, procedures and instructions when operating plant and equipment to deliver the asset management tasks associated with the Overhead Line System.
- 2.2.3 The postholder must be able to be proactive when problem solving on a range of technical, maintenance and construction tasks and issues that relate to planned work and Overhead Line failures and disruption.

2.3 Resources

- 2.3.1 The post holder is responsible checking that vehicles, rail, road and small plant, tools, equipment and materials under your control are fit for use and are used, stored and disposed of correctly.
- 2.3.2 The postholder is required to operate specialist rail, road and small plant, tools and equipment to facilitate the asset management activities being undertaken in accordance with the necessary safe system of work, risk assessment and operating procedures.
- 2.3.3 The postholder is required to drive company vehicles and conform with the statutory pre and post assurance checks and procedures
- 2.3.4 The postholder has no budgetary responsibility.
- 2.3.5 The postholder will undertake their duties in accordance with their training and competence procedures determined by Nexus

2.4 People

- 2.4.1 The postholder has direct responsibility for Nexus employees and Contractors under their control whilst performing safety critical

- 2.4.2 trackworker safety and electrical competencies on the Nexus Infrastructure.

The postholder has direct responsibility for Nexus employees and Contractors under their control whilst coordinating the planning and delivery of safe work on the Nexus Infrastructure.

2.5 Health & Safety

- 2.5.1 The postholder will have direct responsibility for safety and general welfare of themselves, others and may be classed as Safety Critical for certain aspects of the job and undertake their duties with the general care of themselves, others and our customers & lineside neighbor's.

- 3.** The postholder must have access to the required safety publications to undertake their role, full Nexus standard Personal Protective Equipment and a Full Driving Licence.