

	NEXUS: Job Description	Version: 5.0 Date: 19/02/2026 Page 1 of 5
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Job Title	Section Supervisor Overhead Line
Job Evaluation Date	

Validation & Authorisation		
Compiled by:	Head of Rail Infrastructure Maintenance	Stevie Shiel
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Validated by:	Human Resources	
Authorised By:	Personnel Committee	
Grading Completed:	Chair of JE Panel	
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Document Change Log: Summary of document changes			
Date	Version	By	Summary of Changes
20/10/2012	1.0	Phil Kirkland	Initial draft for review
06/04/2022	2.0	Phil Watkinson	Job Title changed
28/02/2025	3.0	Stevie Shiel	New Job Description following the Overhead Line Hybrid Value For Money Approval at the Nexus Senior Leadership Team in November 2024. This Section Supervisor Job Description merges and modernises the following Job Descriptions into one common Job Description: - • Section Supervisor Rail Infrastructure Maintenance • Quality Assurance & Handback Supervisor Infrastructure Works Delivery • Works Supervisor Infrastructure Works Delivery • Production Supervisor Infrastructure Works Delivery
19/02/2026	4.0	Stevie Shiel	Review of proposed Section Supervisor JD cross referenced with current Section Supervisor JD. Green outlines new statements, Red outlines statements from current JD replaced with Green text. Blue identifies the link between the current JD and this version JD and Yellow identifies statements that are to be added to JD that reflects in the JD what the Section

			Supervisor does.
19/02/2026	5.0	Stevie Shiel	Clean versions 4.0 JD with changes removed to represent proposed JD.

Distribution: This document has been distributed to:-				
Signed approval forms are filed in the project files				
Name	Signature	Title	Date	Version
		Section Supervisor Overhead Line		5.0
		Head of People		5.0

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Job Title: Section Supervisor Overhead Line

Purpose:

The postholder will deputise for the Assistant Engineering Manager as required and will lead upon the supervisory aspects of the coordination and allocation of the department asset management portfolio of planned and reactive inspection, maintenance, repair and renewal works across Nexus Infrastructure not limited to the 1500v DV Overhead Line system of Conductors, Small Part Steel, Structures, Switching, Feeding, Bonding and Tensioning Equipment and the associated upkeep of the proximity of vegetation in line with the Off-Track asset management standard



Remuneration: APT&C4 1.0 FTE

1. Principal areas of responsibility

The following list is typical of the duties which the postholder will be required to perform. It is not necessarily exhaustive and other duties of a similar type or level may be required from time to time.

- 1.1 The postholder will deputise for the Assistant Engineering Manager as determined by the Engineering or Works Manager
- 1.2 The postholder is responsible for leading the team of Red Book employees in the planning, supervision, coordination and allocation of work, to enable the delivery of inspection, maintenance, repair and renewal works aligned to the department asset management portfolio across Nexus Infrastructure not limited to the 1500v DC Overhead Line system of Conductors, Small Part Steel, Structures, Switching, Feeding, Bonding and Tensioning Equipment and the associated upkeep of the proximity of Vegetation in line with the Off-Track management standard.
- 1.3 The postholder will ensure in accordance with Nexus Vehicle Management System that statutory pre-use checks on the Nexus Fleet of Vehicles, Rail and Road Vehicle Plant are undertaken with the completion of associated safety documentation in line with Nexus policies and procedures.
- 1.4 The postholder will plan, allocate, coordinate, mentor and assess as they are competent to do for Safety Critical Trackworker Safety, High Voltage Electrical, Railway Small & Vegetation Plant and Road Rail Plant specific duties associated with those essential to deliver the departmental asset management portfolio on Nexus Infrastructure aligned to Nexus Competence Management System.
- 1.5 The post holder must comply with all relevant Nexus health, safety, quality, integrated and environmental management system requirements and prescribed engineering standards and all other relevant Nexus policies and procedures aligned to their role.

- 1.6 The post holder will work shifts, undertake stand-by and call-out duties and participate in emergency return to work situations associated with their role.
- 1.7 The post holder is expected to be flexible in undertaking the duties and responsibilities attached to their job and may be asked to perform other duties, which reasonably correspond to the general character of their job and their level of responsibility.
- 1.8 The post holder is expected to maintain personal and professional development to meet the changing demands of the job and participate in appropriate learning and development activities with flexibility.
- 1.9 The postholder is expected to plan, develop, allocate and deliver planned, cyclical and reactive task based duties not limited to those associated with Works Planning, Task Risk Assessments, Safe Systems of Works, Works Package Plans and Method of works statements to control site specific safety risks when working on or near the Metro Infrastructure.
- 1.10 The postholder is responsible for supervising or allocating duties that delivers the asset management tasks on the Metro infrastructure and confirms the post assurance of activities results in the infrastructure remaining in a safe condition aligned to the relevant Nexus Engineering Standard following essential maintenance or renewal works or after the reinstatement of the associated Overhead Line Equipment following restoration activities.
- 1.11 The postholder will assume the first line supervision of employees under their control that perform the essential duties associated with the maintenance, inspection and renewal of the Overhead Line system aligned to the departmental asset management portfolio
- 1.12 The postholder will ensure that Overhead Line inspection, maintenance and renewal work is planned and delivered in accordance with Nexus Engineering, Safety and Quality Management standards
- 1.13 The postholder will ensure that the Nexus Competence Management System is maintained for those employees under their control including the planning and coordination with wider Nexus stakeholders for training, competence and assessment associated with those duties that deliver the Overhead Line Asset Management portfolio
- 1.14 The postholder will supervise and monitor staff attendance and timekeeping, performance, utilisation, discipline and all other people management activities in accordance with Nexus policies.
- 1.15 The postholder will monitor staff and contractors to ensure compliance with Nexus Engineering, Health, Safety and Quality standards in accordance with Nexus procedures and legislation and undertake inspections and audits to the required frequencies.
- 1.16 The postholder will develop and assist with the preparation of Operational, Inspection and Maintenance and Renewal schedules in accordance with Nexus Infrastructure Planning Regulations and monitor equipment reliability, availability of performance to identify trends and actions.

- 1.17 The post holder will liaise with other Nexus departments, contractors, consultants and manufacturer's representatives and assume a technical lead in the asset management interface with other Engineering departments and stakeholders.
- 1.18 Work collaboratively with the Nexus cross organisational departments to ensure Risk Management is at the forefront of prioritisation and determining asset management interventions. Ensure the management of the departments asset portfolio in conjunction with the Principal Engineer is embedded through (but not limited to) Plan-Do-Reviews, Asset Oversight Committees and Directorate Risk Register upkeep and focus.
- 1.19 The postholder will assume the role of Quality Assurance Handback Supervisor for works identified under this scope as part of essential maintenance, inspection and renewal activities.
- 1.20 Be an ambassador for the five pillars of Nexus' vision: (i) Safety Always; (ii) Customer Experience; (iii) Our People; (iv) Innovation & Growth and; (v) Sustainability; and demonstrate our core values within your role that (i) We Care; (ii) We Deliver and (iii) We Adapt.
- 1.21 The postholder is expected to champion a customer centric approach when dealing with our lineside neighbours and act in a courteous and considerate manner when undertaking asset management activities through a climate of equality, inclusion and respect.

2. Dimensions

2.1 Communications

- 2.1.1 Required to communicate effectively with a range of internal and external stakeholders that enable the successful delivery of the Overhead Line Asset Management portfolio including those duties stakeholders who require an interface with the Overhead Line system that delivers their asset management obligations

2.2 Decision Making & Problem Solving

- 2.2.1 Will be responsible for decision making in respect of Health and Safety and other applicable Nexus Standards whilst supervising staff and/or contractors in line with Nexus Safety & integrated Management System.

2.3 Initiative & Independence

- 2.3.1 The post holder will be required to use their own initiative and work unsupervised for considerable periods of time.

- 2.3.2 The postholder is responsible for ensuring the associated task documentation and records of the work undertaken is identified and completed efficiently and aligned to Nexus Engineering, Safety & Quality Standards
- 2.3.3 The postholder will ensure that Overhead Line inspections, maintenance, renewal and repair work is carried out efficiently to the required specifications and standards.

2.4 Resources

- 2.4.1 The postholder is responsible for the supervision of the team of red book employees under their control including where applicable contractors.

2.5 People

- 2.5.1 The postholder is responsible for the supervision of the Overhead Line team including the allocation of planned and reactive works, competence, roles and responsibilities that deliver the departmental asset management portfolio.

2.6 Health & Safety

- 2.6.1 This is a Safety Critical Post.
- 2.6.2 The postholder is responsible for the coordination of training, competence, assurance and assessments of the employees under their control including undertaking competence and training assessments on red book employees as required.

3. Statutory Duties

- 3.1 The postholder is responsible for managing those elements of the Nexus safety, integrated & environmental management system allocated to their role that enable the safe delivery of the asset management activities associated with the inspection, maintenance and renewal of the Overhead Line system.
- 3.2 The postholder is responsible for undertaking duties and ensuring procedures are in place to meet Nexus Engineering, Safety, Quality and Environmental standards requirements aligned to industry best practice

4. The Holder of this post must have access to required safety publications and personal equipment/PPE and a Driving Licence.

	Name	Signed	Date
Line Manager			
Job Holder			