



Job Description

Title of Post: **Support Assistant (Grade C)**

School: Gibside School

Responsible to: Class Teacher

Job Purpose

To follow the guidance of teachers to support access to learning for pupils and provide specific support to the teacher in the management of children and the classroom.

To work with individuals or small groups to access the curriculum in different resource areas within school and to meet their care needs as part of the class team.

Provide support for pupils by

- Attending to personal needs and implementing related personal programmes.
- Supervising & supporting pupils as part of a class team by ensuring their safety and access to learning in a range of contexts including use of Hydro Pool.
- Establishing good relationships, acting as a role model and being aware of and responding appropriately to individual needs.
- Fostering and supporting the health, safety and physical well being of all pupils.
- To work with the class team to implement multi disciplinary guidance related to Moving & Handling, Eating & Drinking & Positioning Programmes.
- To support individual pupils to engage in inclusive opportunities with mainstream schools.

Provide support for the teacher by

- Preparing the classroom as directed for lessons, clearing afterwards and assisting with the safe storage / display of pupil's work.
- Supporting the teacher / team by keeping allocated pupil's attention focused on teacher directed tasks e.g. in circle time.
- Supporting the consistency of management of individual pupil behaviour by following the guidance of the class team.
- Passing on to the teacher any information which needs to be shared with the parent / carer.

Provide support for the curriculum by

- Assisting teaching staff in the management of children on educational visits.
- Following teacher / class team direction in the development of children's social, physical, intellectual and communication.
- Supporting the allocated class by being aware of whole school approaches linked to total Communication and individualised pupil targets in this area. e.g. Makaton signs & symbols.
- Supporting pupils in respect of local & national learning strategies e.g. literacy, numeracy, early years by feeding back pupil responses to the teacher.
- Undertaking structured and agreed learning activities & teaching programmes and adjusting activities according to pupil responses.

Provide support for the school by

- By being aware of and complying with school policies / procedures.
- Being aware of and supporting difference, ensuring all pupils have equal access to opportunities to learn and develop.
- Contributing to the overall ethos, work, aims of the school.
- Participating in training and other learning activities.
- To be aware of the importance of Well Being.
- To take responsibility for a group under the supervision of the teacher.
- Undertaking other responsibilities allocated which are appropriate to the grade of the post.

Requirements

Essential	Desirable
Qualifications/Skills • Good Numeracy and Literacy skills	Qualifications/Skills • TA Qualification Level 2/3 • Child care qualification.
Experience • Working with children with a range of learning difficulties in a special needs setting • Working as part of a team	Experience • Leading activities and clubs with young people with learning difficulties • Working within the health service • Working with parents and multidisciplinary teams