

St Aidan's Church of England Memorial Primary School



JOB SPECIFICATION TEACHING ASSISTANT

Criteria	Essential/Desirable
Education/Qualifications	
Effective literacy and numeracy skills (a level 2 qualification in English and mathematics or be able to offer evidence of commensurate work experience)	E
Recognised Level 2 Teaching Assistant qualification	D
First Aid training/training as appropriate	D
Experience	
Previous experience working with children and young people in the education or social care sector	E
Previous experience working with children and young people with special educational needs	D
Previous experience working directly with parents/carers	D
Experience working with other agencies and professionals	D
Skills/Knowledge	
Basic understanding of child development and learning	E
Knowledge of the barriers to learning for children and young people and their families	D
General understanding of national/foundation stage curriculum and other basic learning programmes and strategies	D
Training in relevant learning strategies, e.g. literacy, numeracy and/or phonics	D
Understanding of relevant policies/codes of practice and awareness of relevant legislation	D
Excellent interpersonal and communication skills with the ability to relate well to children and adults	E
Effective knowledge of IT with ability to use effectively to support learning	E
Excellent organisation skills	E
Personal Attributes	
- Appropriate behaviour and attitude towards safeguarding and promoting the welfare of children and young people including: - Motivation and commitment to work with children and young people - Ability to form and maintain appropriate relationships and personal boundaries with children and young people - Emotional resilience in working with challenging behaviours - Attitude to use of authority and maintaining discipline	E
Ability to work constructively as part of a team, understanding classroom roles and responsibilities and own position within these	E

• Able to maintain confidentiality at all times	E
• Understanding of equality and diversity issues with the ability and commitment to promote and develop positive initiatives in all aspects of work	E
• Committed to the Christian ethos and values of the school and Trust	E
Additional Requirements	
• Proof of identity and eligibility to work in the UK	E
• Satisfactory Disclosure and Barring Service check at Enhanced Level including Children's Barred List check	E
• A minimum of two satisfactory references from current and previous employers or education establishment (if not in employment) that meet the requirements of Part 3 of Keeping Children Safe in Education	E
• Proof of qualifications	E
• Confirmation of mental and physical fitness for the post	E
• Confirmation that the applicant is not disqualified from working in childcare	E